

MINUTES

ATTENDING

DAC: Doug Bennett, Jim Howard, Victor Langelo, Nancy Randolph, Gary Smart, Don Spann & Bruce Van Note
Staff: John Shattuck

CALL TO ORDER – 7pm

COMMITTEE MEMBERS

- The DAC was created by the Topsham Selectmen's 2016-06-02 Resolution Regarding the Topsham-Brunswick Bridge (attached), and the following Topsham members, and an At-Large member to be appointed jointly with Brunswick, were appointed at the Selectmen's 2016-06-16 meeting:

Bennett, Doug	Lower Village Development Committee
Howard, Jim	Lower Village Development Committee
Langelo, Victor	Topsham Community Fund
Randolph, Nancy	Swinging Bridge Committee
Smart, Gary	Historical District Commission
Spann, Don	Topsham Development, Inc.
Van Note, Bruce	Planning Board
Lamb, Cathy	At Large - Riverwalk Committee

ELECTION OF CHAIR & VICE CHAIR

- **VOTED:** On a motion of Jim Howard and a second by Doug Bennett, the Committee voted unanimously (Bruce Van Note abstaining) to elect Bruce Van Note as Committee chair.
- The vice chair position was left vacant pending Brunswick appointments.
- These positions may be re-voted after any Brunswick appointments to the DAC.

CHARGE & SCOPE OF WORK

- The DAC was created by the Topsham Selectmen's 2016-06-02 Resolution Regarding the Topsham-Brunswick Bridge. That Resolution includes the following statement of the Committee's purpose and scope:

To ensure that the final design of the new bridge best meets both the State's responsibility to meet the public's transportation needs, and incorporates, to the degree that is financially feasible, the aesthetic and functional needs and preferences of Topsham and Brunswick, we will appoint, jointly with Brunswick, a Design Advisory Committee to work with the Maine Department of Transportation to optimize the final design for the new bridge.

- In accordance with the Selectmen's Resolution, chair Van Note stated that the DAC's focus and discussions will be limited to issues touching on the design of the new bridge.
- Residents interested in providing input on the possibility of preserving the existing bridge are encouraged to participate in the concurrent §106 process. For more information please contact:

Cassandra Chase
Environmental Engineer
Federal Highway Administration – Maine Division
(207) 512-4921
Cassandra.chase@dot.gov

For more information, please see the Citizen’s Guide to §106 review at:
<http://www.achp.gov/docs/CitizenGuide.pdf>

- When the Topsham Selectman made their appointments to the DAC, Select Board Chair, David Douglass, encouraged the Topsham appointees to begin meeting as soon as possible to begin organizing, establishing goals and beginning the Committee’s work, pending the appointment of DAC representatives from Brunswick.
- The meetings of the DAC are open to the public and any interested residents and representatives of business and organizations in Topsham and Brunswick are welcome to attend.
- The Committee discussed its goals within this scope and developed the following preliminary list of design issues to consider:
 - Traffic calming
 - Bike paths
 - Sidewalk width
 - Interior crash barrier
 - Headlight mitigation
 - Aesthetic issues
 - Memorialization of bridge & site history, including possible park at old abutment

MEETING SCHEDULE

- The DAC discussed the meeting schedule for the remainder of 2016 and agreed that the Committee would solicit input from those who are interested in, or impacted by, the design of the bridge, including:
 - Bicyclists, pedestrians & Riverwalk Committee members
 - Business owners on or near Main/Maine Streets
 - Summer Street residents
 - Architects, landscape architects & artists
- Accordingly, the DAC intends to include listening sessions in many of its meetings to invite input from these groups and others.
- Noting that the schedule is tentative, pending any Brunswick appointments to the DAC, the Committee adopted the below schedule, with all meetings to begin at 5:30pm in the Donald Russell Meeting Room at the Topsham Town Office:

MON 06-27	Organizational meeting (this meeting)
WED 07-20	Invited input from: Summer Street residents
MON 08-27	Invited input from: bicyclists & pedestrians
WED 09-14	Invited input from: TBD
WED 10-12	Invited input from: TBD
WED 11-09	Invited input from: TBD
WED 12-07	Invited input from: TBD

ADJOURNED 8:15pm