

TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
October 20, 2016 - 7:00 P.M.

MEMBERS PRESENT: David Douglass
Marie Brilliant
Ruth Lyons
William Thompson

MEMBER(S) ABSENT: Roland Tufts

STAFF PRESENT: Town Manager, Richard Roedner

A meeting of the Topsham Board of Selectmen was held on Thursday, October 20, 2016, in the Donald A. Russell Meeting Room, at the Municipal Building, 100 Main Street, Topsham, Maine.

CALL TO ORDER

Chairman Douglass called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present, except for Selectman Tufts who had been excused.

TOWN MANAGER'S REPORT

Topsham Fire Department is scheduling a free smoke detector installation event this Saturday, October 22. You have to register on the Fire Department's Web Page, or stop by the Fire House.

Also this Saturday, from 10:00 a.m. to 2:00 p.m., is the next Drug Take Back event. Bring your old medicines that have expired or are unused to the Topsham Police Department for disposal.

Next Tuesday, October 25, there is a free hearing screening event being held at the Topsham Public Library. Check the library's web page for full details.

Next Saturday, October 29, we will again join with Bath and Brunswick to hold a Household Hazardous Waste (HHW) collection day. Pre-registration is required. Please call the Brunswick Center to register, 1-800-397-5830, with your name, address and a list of the HHW material you will be bringing. You will be given a time period in which to show up with your material on that Day.

The Topsham Bike Path, from Main Street to Community Way, has been paved. However, it is still closed to the public as work is still underway. Stay tuned for details of when it will be opened and when we will hold a Grand Opening celebration.

I had the pleasure yesterday of being at the Highlands as the Go Green Committee was presented with a DEP Environmental Leader Certificate for their work at reducing their carbon footprint,

not only on the corporate side of the facility, but also on the residential side. This is a truly remarkable effort by our fellow residents in the Highlands neighborhood. This is the first facility of this type to receive this award from the State.

BOARD AND COMMITTEE REPORTS AND UPDATES – None noted.

PUBLIC COMMENT - None noted.

CORRESPONDENCE – None noted.

ADJUSTMENTS TO THE AGENDA - None noted.

CONSENT CALENDAR

1. Approval of the minutes of the Regular Selectmen Meeting of September 15, 2016

Motion was made by Selectman Thompson, seconded by Selectman Lyons and it was unanimously

VOTED

To approve item 1 on the Consent Calendar (approving the minutes of the regular Selectmen Meeting of September 15, 2016) as written.

2. Approval of the minutes of the Regular Selectmen Meeting of October 6, 2016

Motion was made by Chairman Douglass, seconded by Selectman Thompson, and it was unanimously (of those present)

VOTED

To table item 2 on the Consent Calendar for approval at a future meeting.

PUBLIC HEARING – None noted.

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

16-96 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE FOLLOWING APPOINTMENTS TO THE COMPREHENSIVE PLAN COMMITTEE, FINANCE AND/OR THE BOARD OF APPEALS

Motion was made by Selectman Lyons, seconded by Selectman Thompson, and it was unanimously (of those present)

VOTED

To approve the following appointments to the Comprehensive Plan Committee:
Douglas Bennett, James Dealaman, Larry Fitch, Jennah Godo, Sean Liedman,
and Matthew Nixon

Motion was made by Chairman Douglass, seconded by Selectman Thompson, and it was

VOTED

To appoint Peter Richard as a member of the Finance Committee and also as an alternate member of the Board of Appeals.

(The vote was 3 in favor with one abstention [Selectman Lyons]).

16-97 CONSIDERATION AND ANY APPROPRIATE ACTION TO ACCEPT A CREDIT/DEBIT CARD POLICY AND TRASH DISPOSAL BAGS, COUPONS AND TOKENS POLICY

The Town Manager spoke to this item saying minor amendments are proposed to update the existing policies. It has been 6 years since the policies have been updated. Under the credit and debit cards, there is no longer a fee. On the Trash and Disposal Bags, Coupons and Tokens Policy, it was been that the Treasurer is supposed to go down and count everything and haul it back and forth (which came as a shock to the Treasurer). A designee has officially been appointed (Ed Caron, who has been doing the job). The rest of the policy is in line with what is being done.

Chairman Douglass inquired what the flat fee was. Mr. Roedner responded that the fee is not charged by the Town, but charged by the lending institutions. The fee is usually between \$1.00 and \$2.50. Selectman Lyons noted that taxes are an exception and only \$1.00 is charged. In general, the fee is levied according to the dollar amount of the transaction.

Motion was made by Selectman Thompson, seconded by Selectman Lyons, and it was unanimously (of those present)

VOTED

To accept the revisions to the Credit/Debit Card Policy and Trash Disposal Bags, Coupons and Tokens Policy as presented.

EXECUTIVE SESSION - None noted.

ADJOURN

Motion was made by Selectman Brilliant, seconded by Chairman Douglass, and it was unanimously (of those present)

VOTED

To adjourn the meeting at 7:20 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary