TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
APRIL 4, 2013, 7:00 P.M.

MEMBERS PRESENT: Donald Russell
Marie Brillant
David Douglass
Ronald Riendeau
James Trusiani

MEMBERS ABSENT: All present

STAFF PRESENT: Town Manager, Cornell Knight

A meeting of the Topsham, Maine Board of Selectmen was held on Thursday, April 4, 2013 at the Municipal Building at 100 Main Street, Topsham, Maine.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL

Chairman Russell called the regular meeting to order at 7:00 p.m. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT - The Town Manager's report included:

- A reminder that the next Regular Selectmen's Meeting is Thursday, April 11, 2013 at 7:00 p.m. A public hearing on the town meeting warrant will be held. There will not be a meeting on April 18, 2013.
- There will be a special Selectmen's meeting on Thursday, April 25, 2013 to consider a zoning amendment that would be voted on by the Town in June. It will coincide with the school budget referendum.
- There will be a prescription medication collection day on Saturday, April 27, 2013 from 10:00 a.m. to 2:00 p.m. at the municipal building.
- We are three-fourths of the way through the fiscal year and expenses are on target at 75% expended.
- The recreation fields are closed, weather permitting, until April 15, 2013.
- There is a 5-K Road Race to benefit the Swinging Bridge on Sunday, April 14, 2013 which will begin at 10:00 a.m. More information is available at saveourbridge.org.

BOARD AND COMMITTEE REPORTS AND UPDATES - None noted.

PUBLIC COMMENT - None noted.

CORRESPONDENCE - Selectman Douglass said he received, on behalf of the Board, a photograph of Cub Scout Pack 646 posing with Board members to hang in the Selectmen's office.

ADJUSTMENTS TO THE AGENDA - None noted.

CONSENT CALENDAR - 1. APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF MARCH 21, 2013

VOTED

To move Item 20-13 to the public hearing on April 11, 2013 with clarification relevant to the street banner issue.

21-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON PROPOSED WARRANT ARTICLE AUTHORIZING A CDBG-EDP APPLICATION

Economic Community Development Director John Shattuck spoke to this item referencing a proposed warrant article regarding a CDBG-EDP Application included in the Board package for review prior to the meeting. Also enclosed in the package was a State of Maine Community Development Block Grant Program Letter of Intent to Apply, completed for Maine Harvest Company, a local startup company seeking to establish a "food hub" in the old Commissary Building at Topsham Commerce Park. The company would provide 8 jobs and give farmers an outlet they currently do not have.

Mr. Shattuck said Maine Harvest Company's food hub is being developed as a facility for washing, light processing, packaging and refrigerating/freezing local farm products. It will purchase products directly from local farmers and aggregate them for sale to high volume institutional buyers such as schools, grocery stores and restaurants, and thus provide new market opportunities for local growers. Mr. Shattuck said the location of this business in the Commissary, in partnership with real estate developer JHR Development, will provide an exceptional opportunity to stimulate further development at the Topsham Commerce Park.

While the grants are awarded for the benefit of the specified company, the host municipality must apply for the grant on behalf of the company. The EDP program requires a two-step application process. The DECD will review the Letter of Intent and either approve or deny the submission of a final application. For a town meeting form of government such as Topsham, the submission of the application, and acceptance of any award, must be approved at a Town Meeting.

A period of questions and answers followed with concern that the applicants were not present at the meeting to speak to the proposed business. Mr. Shattuck explained that he had not invited them to the meeting, but said he would be happy to invite them to the public hearing on April 11th and to the Town Meeting, to which the Board positively responded.

Motion was made by Mr. Trusiani, seconded by Mr. Douglass, and it was unanimously

VOTED

To move Item 21-13 ahead to be included on the Draft Warrant for Town Meeting.

ADJOURN

Motion was made, seconded, and it was unanimously voted to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Patty Williams

Patty Williams, Recording Secretary