

TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
MAY 2, 2013, 7:00 P.M.

MEMBERS PRESENT: Donald Russell
David Douglass
Ronald Riendeau
James Trusiani

MEMBERS ABSENT: Marie Brilliant

STAFF PRESENT: Town Manager, Cornell Knight

A meeting of the Topsham Board of Selectmen was held on Thursday, May 2, 2013 at the Municipal Building at 100 Main Street, Topsham, Maine.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL

Chairman Russell called the regular meeting to order at 7:00 p.m. All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present, except for Marie Brilliant, who was absent.

TOWN MANAGER'S REPORT

The Town Manager's Report included:

- Town meeting will be held Wednesday, May 15, 2013 at 7:00 p.m. at Mt. Ararat High School. Copies of the warrant should be in residents' mailboxes today.
- This Saturday there will be opening day ceremonies for the Ararat Cal Ripken League, for 9 to 12 year olds, at the recreation fields.
- The Annual Regional household Hazardous Waste collection Day is this Saturday at the Bath Public Works garage from 9:00 a.m. until noon. Persons interested can register their items by calling the transfer station by tomorrow.
- Invitation has been extended to the Board of Selectmen and Town Officials to attend the Agren Appliance Ground Breaking Ceremony.

BOARD AND COMMITTEE REPORTS AND UPDATES - None noted.

PUBLIC COMMENT - None noted.

CORRESPONDENCE - Question was posed of what was going to happen as a result of a citizen urging the Board to declare the area by the Swinging Bridge a "Drug Free Zone." Chairman Russell said the item will be placed on a future agenda for the Board's consideration. Selectman Trusiani asked if the Board had the authority to take the action of declaring a certain area as drug free.

ADJUSTMENTS TO THE AGENDA - None noted.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF APRIL 25, 2013

Motion was made by Mr. Trusiani, seconded by Mr. Riendeau, and it was, unanimously of those present,

VOTED

To approve the consent calendar granting approval of the minutes of the regular Selectmen Meeting of April 25, 2013 as written.

PUBLIC HEARING - None noted.

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

28-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE RECOMMENDATION OF THE TDI BOARD THAT PLANNING DECISION, INC. AND BERNSTEIN SHUR BE RETAINED AS THE CONSULTANT AND COUNSEL FOR THE FORMATION OF A MUNICIPAL DOWNTOWN TAX INCREMENT FINANCING DISTRICT (TIF) ALONG MAIN STREET

John Shattuck, Economic and Community Development Director, reviewed the process by which the TDI Board recommended the firm of Bernstein Shur be retained as the consultant and counsel for the formation of a municipal downtown tax increment financing district (TID) along Main Street. Memo from Mr. Shattuck to the Board and Town Manager dated April 25, 2013 was included in the Board Package summarizing the process and is filed with these minutes.

Following Mr. Shattuck's presentation, motion was made by Mr. Douglas, seconded by Mr. Trusiani and it was unanimously, of those present,

VOTED

To retain the firm of Planning Decisions and Burnstein Shur as Consultants and Counsel for the formation of a Municipal Downtown Tax Increment Financing District (TIF), along Main Street, not to exceed the amount of \$20,000.

29-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON AWARDED THE CONTRACT ON WASTE DISPOSAL AND TRANSPORTATION

Landfill Director Ed Caron reviewed the RFP process to award a three-year contract on waste disposal and transportation.

Following Mr. Caron's presentation, motion was made by Mr. Trusiani, seconded by Mr. Douglass, and it was unanimously of those present,

VOTED

To authorize the Town Manager to sign the contract, as presented, with Pine Tree Waste for a three-year period.

30-13 CONSIDERATION AND ANY APPROPRIATE ACTION TO DESIGNATE A CROSSWALK AT THE MAIN STREET DRIVEWAY ENTRANCE TO THE PUBLIC SAFETY BUILDING

Town Manager Knight explained that Ordinance Section 210-32 requires the Selectmen to designate crosswalks. He said a request was made for a crosswalk at the Main Street Driveway entrance to the Public Safety Building. The Police Chief and Public Works Director reviewed the area and recommended the specific location for the crosswalk. Mr. Knight said that, through miscommunication, the crosswalk was painted when the road striping company was doing the work, and therefore the reason it is already in place.

Motion was made by Chairman Russell, seconded by Mr. Douglass, and it was unanimously of those present,

VOTED

That the crosswalk which was painted at the Main Street Driveway Entrance to the Public Safety Building be sanctioned by the Board of Selectmen.

Selectman Douglass asked why it fell upon the Board of Selectmen to decide where crosswalks should go. He said it would seem better for the Police Chief and Public Works Director be given this authority. Response was that the current system works best as private citizens come before the Board of Selectmen with their request for a crosswalk and then an established pattern is followed.

31-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE PERSONAL PROPERTY ACCOUNT BALANCES

Following explanation by the Town Manager, motion was made by Mr. Trusiani, seconded by Mr. Riendeau, and it was, unanimously of those present,

VOTED

To write off the "x" marked accounts on list provided and filed with these minutes, and to accept the offer of partial payment on NE Home Mortgage.

ADJOURN

Motion was made, seconded, and it was unanimously, of those present,

VOTED to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary