

TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
AUGUST 21, 2014 - 7:00 P.M.

MEMBERS PRESENT: Donald Russell
Marie Brilliant
David Douglass
Ronald Riendeau
William Thompson

MEMBER(S) ABSENT: All present

STAFF PRESENT: Town Manager, Richard Roedner

A meeting of the Topsham Board of Selectmen was held on Thursday, August 21, 2014 at the Municipal Building at 100 Main Street, Topsham, Maine.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL

Chairman Russell called the meeting to order at 7:00 p.m. All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT

- Nomination papers are available for two Selectmen positions and three School Board positions. If you are interested, stop in to see the Town Clerk.
- Soccer teams are all full, but late registrations are still being accepted.
- The Enterprise Grange in Richmond is holding a Candidates Forum for various legislative districts on September 10, including Topsham's District 23. The forum begins at 7:00 p.m.
- Encourage people to check out the Library's web site as well as the Town's website for upcoming events and notices.

BOARD AND COMMITTEE REPORTS AND UPDATES

Update From the Topsham-Brunswick Water District Board of Trustees - Craig Douglass and Yvette Meunier, from the Topsham Brunswick Water District presented an update of the various projects the District has done and projects in progress. They answered questions posed from Board members following their presentation.

ECD/TDI Update - John Shattuck, Economic and Community Development Director reported to the Board of various happenings in the works including:

- Construction has begun on the River Landing Project.
- Wicked Joe's Coffee is now hiring.
- Town Staff is working on an Environmental Review on the Commissary/TCP.

- A Drafting Grant Release Agreement between the Town and WJC is in the works with a claw-back provision
- The TDI Annual Strategic Meeting is scheduled to take place at 1:00 p.m. to 4:30 p.m. on Friday, September 26, 2014 in the Board of Selectmen's meeting room. The meeting will be facilitated by Amanda Bunker and lunch will be provided. An invitation has been extended to the Board of Selectmen.
- Tickets are now on sale for the Chamber Oktoberfest at the Fairgrounds to be held on September 20, 2014. You can go to OktoberfestMaine.com or BrownPaperTickets.com and search "Topsham" for additional information. Sea Dogs Pub is providing food at this event. There will be regional beer and music too.
- Utility Districts, Owners and the Town will collaborate on future development/infrastructure needs on getting coordinated thinking of how to move forward.

PUBLIC COMMENT - None noted.

CORRESPONDENCE - None noted.

ADJUSTMENTS TO THE AGENDA - None noted.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES (SECOND DRAFT) OF THE REGULAR SELECTMENS MEETING OF AUGUST 7, 2014

Motion was made by Selectman Douglass, seconded by Selectman Thompson, and it was unanimously

VOTED

To approve the Consent Calendar.

PUBLIC HEARING - None noted.

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

54-14 CONSIDERATION AND ANY APPROPRIATE ACTION ON AN APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION

Motion was made by Selectman Riendeau, seconded by Selectman Thompson, and it was unanimously

VOTED

To appoint Greg Simard as a member of the Historic District Commission.

55-14 CONSIDERATION AND ANY APPROPRIATE ACTION FOR THE PUBLIC WORKS DIRECTOR TO APPLY FOR A SAFETY GRANT THROUGH MMA FOR A MANHOLE COVER AND STORM DRAIN LIFTING DEVICE

Public Works Director, Dennis Cox, requested permission to apply for a Maine Municipal Association Safety Enhancement Grant for Public Works to purchase a manhole storm drain cover lifting device. He said the grant is available to help the Workers Compensation Fund members provide the tools necessary to implement safe work practices. The grant is funded 2 to 1 by MMA, whereas they will pay \$2 for every \$1 the Town spends on the lifting device up to \$2,000. Mr. Cox said there are appropriate funds in his budget to fund the Town's share of the grant.

Following discussion, motion was made by Selectman Douglass, seconded by Selectman Thompson and it was unanimously

VOTED

To allow the Public Works Department to submit the Safety Enhancement Grant for the manhole cover lifter and storm drain lifting device through MMA.

EXECUTIVE SESSION

56-14 CONSIDERATION AND ANY APPROPRIATE ACTION TO ENTER INTO EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. §405(6) (A) TO REVIEW THE TOWN MANAGER'S EVALUATION

At 7:28 p.m., on a motion by Selectman Douglass, seconded by Selectman Thompson, the Board voted unanimously to adjourn the regular meeting and to move into Executive Session.

Mike Wing, the Board's Consultant was in attendance. At 7:35 p.m., the Board came out of Executive Session and noted that no action was needed.

The meeting was adjourned at 7:36 p.m. on a motion by Selectman Douglass, seconded by Selectman Brilliant and so voted.

Respectfully submitted,

Patty Williams, Recording Secretary