

# TOPSHAM POLICE DEPARTMENT

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## NEGOTIATING A WORTHLESS INSTRUMENT FORM

In order to determine whether we can prosecute this matter, we need answers to the following questions:

### **A. INFORMATION ABOUT THE PARTIES**

1. Defendant's name and address (person who passed the check):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Complainant's name, address and telephone number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Business: \_\_\_\_\_  
Owner of Business: \_\_\_\_\_

### **B. INFORMATION ABOUT THE CHECK(S)**

3. Bank on which check was drawn: \_\_\_\_\_

4. Number of check: \_\_\_\_\_

5. Amount of check: \_\_\_\_\_

6. Reason bank dishonored check: \_\_\_\_\_  
\_\_\_\_\_

7. Location of the original check: \_\_\_\_\_

8. Date check was deposited in the bank: \_\_\_\_\_

### **C. INFORMATION ABOUT THE TRANSACTION**

9. Date check was passed: \_\_\_\_\_

10. Name, address and telephone number of person who took the check:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Can person named in #10 identify the defendant? \_\_\_\_\_

