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TO: Rod Melanson and Andrew Deci  
FROM: Raegan LaRoche and Frank O'Hara  
RE: Workshop Postponement  
DATE: October 8, 2020

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Frank O'Hara and I would like to cancel the October 20<sup>th</sup> Planning Board workshop date that had been scheduled for us to present a draft zoning amendment addressing the proposed Crooker Construction move.

The ordinance details are very complex, and we want to take the time to come up with a draft that suits the needs of the Town, the neighbors, and Crooker Corporation. We expect to have such a draft ready for a November workshop, to be posted with adequate time for citizen review prior to the meeting.

Crooker Construction looks forward to continuing this work in conjunction with the Planning Board.

