

MEMORANDUM

To: Don Spann, Chairman
Planning Board
From: Rod Melanson, Director of Planning
Andrew H. Deci, Assistant Planner
Date: August 14, 2020
Re: Crooker Rezoning – August 18, 2020 Meeting

At the July 21st Planning Board meeting, Crooker Construction LLC (CCLLC) proposed a resolution for consideration by the Board, affirming the intention of the Board to work with the applicant to amend the land use zoning code to accommodate the relocation of the construction facility. The Board felt that a resolution was not necessary as this was part of their regular duty as Planning Board members--assisting landowners with land use zoning requests.

We have distilled the discussion and requests by the Board at the July 21 workshop to:

1. A broad concept plan of area and potential uses within the area
2. A map of parcel ownership and proposed zone request area
3. Preference to review a ‘complete’ ordinance draft and respond the draft, instead of working monthly to develop ordinance text

The applicant has provided the foundation of a response to your discussion, with the provision of a ‘master plan’ zoning concept and a presentation that includes the geographic boundaries of the request—and a conceptual ‘bubble’ map showing the basic elements of Crooker’s program for the area.

As you review the applicant’s materials and the submitted public comments, please consider elevating questions or concepts for attention by the applicant and/or staff. Given the discussion held at the last workshop and the materials submitted by the applicant and comments received from the public, the Board should identify questions, even if not answered now, that will be helpful to insuring the Board has the necessary information to make a decision in the future.