

TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
SEPTEMBER 5, 2013, 7:00 P.M.

MEMBERS PRESENT: Donald Russell
Marie Brilliant
David Douglass
Ronald Riendeau
James Trusiani

MEMBERS ABSENT: All present

STAFF PRESENT: Town Manager, Cornell Knight

A meeting of the Topsham Board of Selectmen was held on Thursday, September 5, 2013 at the Municipal Building at 100 Main Street, Topsham, Maine.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL

Chairman Russell called the regular meeting to order at 7:00 p.m. All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT

The Town Manager's Report included:

- The Library Book Sale will be held on September 27th, 28th and 29th. Anyone wishing to donate books needs to drop them off by this weekend.
- The Cathance Bridge is open to traffic. There may be one-lane traffic at times while they finish the guard rail.
- Open swim on Sundays at Bowdoin College will begin September 15, 2013 from 4:30 p.m. to 5:30 p.m. and is free to residents. Contact the recreation office for more information.
- Tax bills have been mailed out. The first payment is due by Tuesday, October 15, 2013.

BOARD AND COMMITTEE REPORTS AND UPDATES

Update from Topsham Housing Authority- Scott Burse, Chairman of the Topsham Housing Authority gave a presentation covering the mission, goals and strategies of the organization. Executive Director, John Hodge also spoke, saying their meetings are open to the public and he encouraged interested parties to attend.

PUBLIC COMMENT - Reid Kinney, 2 Pleasant Street addressed the Board expressing concern over the limited parking and safety issues in his neighborhood. He requested, and the Board agreed, to add this item to the agenda for the next meeting of the Board for further discussion.

CORRESPONDENCE - None noted.

ADJUSTMENTS TO THE AGENDA - Motion was made by Selectman Riendeau, seconded by Selectman Brilliant, and it was unanimously

VOTED

To add to the agenda Item **90-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON A DEP SMALL COMMUNITY GRANT AWARD FOR \$19,888 FOR TWO SEPTIC SYSTEMS IN PEJEPSCOT VILLAGE**

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF AUGUST 15, 2013
2. APPROVAL OF THE MINUTES OF THE SPECIAL SELECTMEN MEETING OF AUGUST 22, 2013

Motion was made by Mr. Trusiani, and seconded by Mr. Douglass to approve the Consent Calendar as written.

During discussion of the minutes, Selectman Douglass referenced his comments on page 9, 4th paragraph of the August 22, 2013 minutes. He said his statement was incorrect and he offered an apology to the Town Manager and Economic Community Development Director, John Shattuck.

VOTE was called and the motion to approve the Consent Calendar unanimously passed.

PUBLIC HEARING

85-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE SPECIAL TOWN MEETING WARRANT FOR SEPTEMBER 25, 2013

Chairman Russell explained the process to hear Article 85-13. He said he would open the public hearing, read each article and accept comments from members of the public, then would close the public hearing and Board members would vote on each article.

The Public Hearing was declared open.

Article 2 - Shall the voters of the Town of Topsham, Maine designate an affordable housing development district to be known as the "29 Elm Street Affordable Housing Development District.".... There were no comments to be heard from the Board or members of the public.

Article 3 - Shall the voters of the Town of Topsham, Maine designate a municipal tax increment financing district to be known as the "Downtown and Transit-oriented Municipal Development and Omnibus Tax Increment Financing District"..... Selectman Trusiani expressed concern about some items on the list of things that could be done with TIF funds, especially the round-about and the possible relocation of the Main Street sewer. Chairman Russell reiterated that the items were simply a suggested list (menu items) to be considered, a list that had to be developed prior to the TIF passing. Superintendent **Stu Kay** of

the Brunswick-Topsham Water District spoke saying he was aware of the sewer item on the list and that the department was OK with it as all the items would be subject to approval by the voters at Town Meeting. **Mike Whitney** explained that the list of items provided freedom for the Town to choose what they wanted to see done. **Esther Lacognata** asked for an explanation of the benefits of a TIF and Chairman Russell provided same to her satisfaction.

Article 4 - Shall the voters of the Town of Topsham, Maine adopt a Community Revitalization Plan to be known as the "Elm and Green Streets Neighborhood Revitalization Plan".... The Town Planner reviewed some proposed changes to the article as a clarification to be considered. **Kevin Bunker** thanked the Board for supporting the project. There were no further comments from members of the public.

Article 5 - Shall the Voters adopt an ordinance entitled "An Ordinance to Amend the Topsham Zoning Ordinance Regarding Light Manufacturing Uses..." No comments offered.

Article 6 - Shall the Town of Topsham vote to authorize the municipal officers to submit a Community Development Block Grant application for the following program and dollar amount... Mr. Shattuck spoke to Article 6 regarding Wicked Joe's Coffee Roasting Company and a proposed Letter of Intent. **Mike Whitney** asked what the National Objectives represented and Mr. Shattuck responded the wording was simply to empower the Select Board to complete the terms of the application regarding the removal of blight.

With no further comments to be heard, the Public Hearing was declared closed. Chairman Russell read each article aloud and the Board voted on each article as follows:

Article 2: Motion was made by Selectman Douglass, seconded by Selectman Riendeau and it was unanimously

VOTED

To forward Article 2 to Town Meeting with a recommendation from the Board of Selectmen of "Ought to Pass."

Article 3: Motion was made by Selectman Douglass, seconded by Selectman Riendeau and it was

VOTED

To forward Article 3 to Town Meeting with a recommendation from the Board of Selectmen of "Ought to Pass." (The vote was 4 in favor and 1 opposed (Trusiani)).

Article 4: Motion was made by Selectman Douglass, seconded by Selectman Brilliant, and it was unanimously

VOTED

To accept the memo with adjustments to the Community Revitalization Plan as the amended version of this plan.

Motion was made by Selectman Douglass, seconded by Selectman Riendeau and it was unanimously

VOTED

To forward to Town Meeting Article 4, as amended, with a recommendation from the Board of Selectmen of "Ought to Pass."

Article 5: Motion was made by Selectman Douglass, seconded by Selectman Riendeau, and it was unanimously

VOTED

To forward Article 5 forward to Town Meeting.

Article 6: Motion was made by Selectman Douglass, seconded by Selectman Riendeau, and it was unanimously

VOTED

To amend Article 6 to change the amount from \$240,000 to \$270,000.

Motion was made by Selectman Douglass, seconded by Selectman Riendeau, and it was unanimously

VOTED

To move the amended Article 6 to Town Meeting with a recommendation from the Board of Selectmen of "Ought to Pass."

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

86-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON WINTER SAND BIDS

Dennis Cox, Public Works Director, reviewed the bids received for winter sand. Following discussion, motion was made by Selectman Trusiani, seconded by Selectman Riendeau and it was unanimously

VOTED

To accept the bid for winter sand from ETTI of Lisbon for \$6.56 cu.yd delivered.

87-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON PAVING COSTS

Because of a possible conflict of interest, Selectman Trusiani stepped down from the Board during discussion of this item.

Following an explanation from the Public Works Director, motion was made by Selectman Douglass, seconded by Selectman Riendeau, and it was

VOTED

To waive the bid process and to award the paving contract to Crooker & Sons.

88-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON COPIER BIDS

Selectman Trusiani returned to his seat at the Board table.

Motion was made by Selectman Riendeau, seconded by Selectman Douglass and it was unanimously

VOTED

To table Item 88-13 to the September 19th meeting.

89-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE POLICE CRUISER BIDS

Police Chief Lewis explained the bid process for the bids which were opened on August 22, 2013 and filed with these minutes. Following discussion, motion was made by Selectman Douglass, seconded by Selectman Riendeau, and it was

VOTED

To accept the lowest bid from Yankee Ford for a 2014 Interceptor Utility Explorer not to exceed \$22,783.

(The vote was 4 in favor with 1 opposed [Trusiani])

90-13 CONSIDERATION AND ANY APPROPRIATE ACTION ON A DEP SMALL COMMUNITY GRANT AWARD FOR \$19,888 FOR TWO SEPTIC SYSTEMS IN PEJEPSCOT VILLAGE

Town Manager Knight explained that the contractor who was awarded the job back in June is not able to get the work done because of other commitments. The next bidder, Steve Reno, can start on Monday and finish the project by the deadline of September 30, 2013. However, Reno's cost is \$752 more than the first bid.

Motion was made by Selectman Douglass, seconded by Selectman Riendeau and it was unanimously

VOTED

To accept Steve Reno's bid in the amount of \$19,888 to install the septic systems in Pejepscot Village.

ADJOURN

Motion was made, seconded, and it was unanimously

VOTED

To adjourn the meeting at 8:15 p.m.

Respectfully submitted,


Patty Williams, Recording Secretary