

MINUTES  
TOWN OF TOPSHAM  
BOARD OF SELECTMEN MEETING  
October 18, 2012, 7:00 P.M.

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MEMBERS PRESENT: Donald Russell  
Marie Brilliant  
David Douglass  
Andrew Mason  
Ronald Riendeau

MEMBERS ABSENT: All present

STAFF PRESENT: Town Manager, Cornell Knight

A meeting of the Topsham, Maine Board of Selectmen was held on Thursday, October 18, 2012 at the Municipal Building at 100 Main Street, Topsham, Maine.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL**

Chairman Russell called the meeting to order at 7:00 p.m. All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

**TOWN MANAGER'S REPORT**

The Town Manager's Report included:

- 2013 Dog Licenses are now available in the Town Clerk's office.
- Mark MacDonald from Bath was hired as the new patrol officer in the Police Department. He will start on October 22, 2012.
- The Regional Household Hazardous Waste Collection Day was successful with 15 car loads (1 unit of waste) removed from the waste stream.
- There will be a bean supper fundraiser on October 27, 2012 from 4:30 p.m. to 6:30 p.m. at the Grange Hall. Proceeds will benefit the Topsham Heating Assistance Fund. Volunteers are needed to staff the event and to make desserts. If interested, contact Linda Dumont in the General Assistance Office.
- Vegetable oil is now a recyclable. A tank has been set up for collection at the transfer station.
- The collection box located in the parking area of the municipal building has been very successful. 75 payments have been deposited in the box to date.

**BOARD AND COMMITTEE REPORTS AND UPDATES**

**TDI/ECD** - John Shattuck, Topsham Economic and Development, Inc. Director introduced TDI Chairman Don Spann. Mr. Spann began his presentation by congratulating Mr. Knight for being name Town Manager of the Year.

Mr. Spann reviewed the 2011 to 2012 Strategic Priorities of Topsham Development Incorporated, which were adopted on September 19, 2012. The priorities fall into two categories:

1. PRIMARY

- Restore Funding of ED Reserves
- Annex Redevelopment
- Lower Village Redevelopment and Park
- Eastside Business Park
- Westside Zoning

2. SECONDARY

- Vernal Pool Pilot Program
- TFM Visibility From 295
- Urban Impaired Streams
- Pre-permitting

Mr. Spann commented to the Board the importance of keeping the properties up to date, maintenance-wise, especially through the winter months. Following Mr. Spann's presentation, John Shattuck brought the Board up to date on activities in Economic Development, Inc.

**UPDATE FROM TOPSHAM PUBLIC LIBRARY** Susan Preece, Director of the library gave a comprehensive report of the library operation, including the various programs offered. A slide show presentation included pie charts showing the breakdown of the library budget. Board Member Andrew Mason asked if Ms. Preece could develop a pie chart for a future presentation showing how the Topsham library compares to other libraries in the State, including ratios of what is spent on what. Board Member Don Douglass said he appreciated the unique relationship between the Library Association and the Board of selectmen and questioned if it would be a good idea for the two boards to meet a couple time a year to discuss how each board could better work together. It was agreed to schedule a workshop meeting between the two boards which would be held at the library.

Board President, Paul Sandlin was also present at the meeting and said he thought having a workshop was a great idea and that he looked forward to such a meeting.

**PUBLIC COMMENT** -

Don Sortwell, a resident of Wiscasset, asked to be recognized. Mr. Sortwell informed the Board of the Midcoast Winter Farmers Market which will be located at the Topsham Fairgrounds Exhibition Hall. The market will open on November 2nd from 1:00 p.m. to 6:00 p.m. every Friday from November 2nd through April, 2012. Last year the market was held upstairs at the Topsham Grange. Additional information may be found at the Topsham Fair website, Face Book Page, the Topsham Cryer and the Times Record.

**CORRESPONDENCE** - None noted.

**ADJUSTMENTS TO THE AGENDA**

Motion was made, seconded and it was

VOTED to add Item 3 to the Consent Calendar - AMENDMENT TO THE APPROVED MINUTES OF THE AUGUST 16, 2012 BOARD OF SELECTMEN MEETING. Minutes will be amended to move the vote of items 1 thou 7 under 91-12 and place them under 91-11.

**CONSENT CALENDAR**

1. **APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF 10/4/12**
2. **TO APPROVE THE ELECTION WORKERS FOR THE NOVEMBER 6, 2012 STATE AND TOWN ELECTION**
3. **AMENDMENT TO THE APPROVED MINUTES OF THE AUGUST 16, 2012 BOARD OF SELECTMEN MEETING**

Motion was made by Mr. Riendeau, seconded by Mr. Mason and it was

VOTED

To approve items 1 through 3 of the Consent Calendar.

**PUBLIC HEARING** - None noted.

**UNFINISHED BUSINESS**

**OLD BUSINESS** - None Noted.

**NEW BUSINESS**

**110-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE RECOMMENDATION FROM THE PUBLIC WORKS DIRECTOR ON THE PICKUP TRUCK BIDS**

The Town Manager reviewed the bids which were opened on October 15, 2012 for a new 3/4 ton extended cab pickup truck with a plow for the Public Works Department. Following discussion, motion was made by Mr. Douglass, seconded by Mr. Mason, and it was unanimously

VOTED

To accept the bid from Goodwin Chevrolet to purchase a 2012 3/4 ton pickup truck with extended cab and plow not to exceed \$31,789.

**111-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON AN AGREEMENT WITH THE TOPSHAM FAIR ASSOCIATION TO ALLOW THEM TO HAVE A FEW MILL PIECES FROM THE HEAD OF TIDE PARK FOR DISPLAY IN THE FAIR MUSEUM**

Pam LeDuc, Parks and Recreation Director presented a slide show showing some history of the feldspar mill that once operated at the Head of Tide Park. Ms. LeDuc explained that the Head of Tide Park Committee has surplus pieces of metal from the original feldspar Mill. The landscape plan for the park will include a large tumbler that is still intact, the half wheel that is next to the

tumbler and 3 grinding stones that will be used in the masonry wall to be constructed around one of the pavilions.

Ms. LeDuc said there are a variety of miscellaneous pieces that could be salvaged. The Committee has been approached to give a few pieces to the Fair Association for their museum. Ms. LeDuc asked that the Board authorize the Town Manager to allow the Committee to make an agreement with the Fair associate to place key pieces in the museum for display only. Discussion was held whether or not to salvage the remaining pieces and to return the salvage fees to the Head of Tide Park Fund for further anticipated expenses.

Motion was made by Mr. Russell, seconded by Mr. Riendeau and it was

VOTED

To allow the Head of Tide Park Committee to begin talks with the Topsham Fair Association to see if they want selected pieces of metal from the old Feldspar Mill to put on display at their museum.

(The vote was 4 in favor with 1 abstention (Ms. Brilliant).

Motion was then made by Mr. Russell, seconded by Mr. Douglass, and it was

VOTED

To allow the scraping of the unwanted metal material but not having the monies go back to the Head of Tide Park Committee until a value is established.

**112-12 CONSIDERATION AND ANY APPROPRIATE ACTION TO ALLOW THE TOPSHAM PUBLIC WORKS AND TOPSHAM RECREATION DEPARTMENT TO SCRAP ANY OTHER METAL PIECES THAT ARE NOT BEING USED FOR DISPLAY AT THE PARK**

Motion was made by Mr. Russell, seconded by Mr. Douglass, and it was unanimously

VOTED

To table Item 112-12 until talks with the Topsham Fair Association have concluded.

Motion was then made, seconded, and it was unanimously agreed to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

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Patty Williams, Recording Secretary