

TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
DECEMBER 20, 2012, 6:00 P.M.

MEMBERS PRESENT: Donald Russell
Marie Brilliant
David Douglass
Andrew Mason
Ronald Riendeau

MEMBERS ABSENT: All present

STAFF PRESENT: Town Manager, Cornell Knight; Town Attorney Matt Tarasevich

A meeting of the Topsham Board of Selectmen was held on Thursday, December 20, 2012 at the Municipal Building at 100 Main Street, Topsham, Maine.

EXECUTIVE SESSION

128-12 - CONSIDERATION AND ANY APPROPRIATE ACTION TO ENTER INTO EXECUTIVE SESSION FOR TOWN MANAGER EVALUATION, TITLE 1, MRSA §405 (6) (A)

Motion was made by Mr. Riendeau, seconded by Mr. Mason, and it was unanimously

VOTED

To enter into Executive Session at 6:00 p.m. All members of the Board were present.

Discussion ensued and Chairman Russell declared the Board of Selectmen back into public session at 6:26 p.m. The Board recessed until opening the regular meeting at 7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE/ROLL CALL

Chairman Russell called the regular meeting to order at 7:00 p.m. All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT

The Town Manager's Report included:

- Michael Laurence graduated in a class of 60 last week from the Maine Criminal Justice Academy. He has been working days and starts night shifts this weekend.
- A reminder for residents to license their dog at the Clerk's Office. Late penalties are assessed after January 31st.
- The Town received \$7,000 from the Priority Group and \$1,500 from Dead River - both are donations to the Heating Assistance Fund.

Following the Town Manager's report, motion was made by Mr. Mason, seconded by Mr. Douglass, and it was unanimously

VOTED

To approve the acceptance of \$7,000 from the Priority Group and \$1,500 from Dead River as donations to the Heating Assistance Fund.

BOARD AND COMMITTEE REPORTS AND UPDATES

UPDATE TDI/ECD - John Shattuck, Topsham Economic and Development, Inc. Director presented a report on economic development activities. He thanked Jim Howard for the donation to the Heating Assistance Fund. He noted that the Town has been officially recognized as a Certified Business Friendly Community and displayed a sign presented to the Town. Mr. Shattuck noted that the Town has received a Coastal Grant involving the Lower Village Project.

Don Spann, Topsham Development, Inc. Chairman presented an update on TDI activities, including Rusty's official opening, Percy's Burrow in the Topsham Fair Mall, the Topsham Veterinary Wellness Center and the Panera Bread groundbreaking. Mr. Spann noted that there are several other potential businesses looking at the Topsham business area.

PUBLIC COMMENT - None Noted.

CORRESPONDENCE - None Noted.

ADJUSTMENTS TO THE AGENDA

Motion was made by Mr. Riendeau, seconded by Mr. Mason, and it was unanimously

VOTED

To add Agenda Item 129-12 to the agenda: **129-12 - CONSIDERATION AND ANY APPROPRIATE ACTION TO ENTER INTO EXECUTIVE SESSION FOR A PERSONNEL MATTER PURSUANT TO TITLE 1 M.R.S.A. §405 (6) (A)**

CONSENT CALENDAR

- 1. APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF DECEMBER 6, 2012**
- 2. APPROVE THE ELECTION WORKERS FOR THE JANUARY 15, 2013 ELECTION OF A SELECTMAN/OVERSEER OF THE POOR**
- 3. APPROVE THE OPENING OF THE POLLS AT 8:00 A.M. AND CLOSING AT 8:00 P.M. ON JANUARY 15, 2013 TO ELECT A SELECTMAN/OVERSEER OF THE POOR**

Motion was made by Ms. Brilliant, seconded by Mr. Mason and it was unanimously

VOTED

To approve the Consent Calendar as amended.

(Amendment: Item 3 - Add "and closing at 8:00 p.m. after "8:00 A.M.")

PUBLIC HEARING - None Noted.

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

126-12 - CONSIDERATION AND ANY APPROPRIATE ACTION ON THE ACQUISITION OF AN ADDITIONAL PARCEL OF LAND NEAR HEAD OF TIDE PARK BY TDI

Angela Twitchell, Chairman of Head of Tide Park, reported that recently the Brunswick-Topsham Land Trust (BTLT) has come to an agreement with Norman Direnzo to purchase the 1.5 acre he owns for additional parking at the park. The agreed-upon price for the land is \$32,500.

Ms. Twitchell said that TDI will serve as the interim buyer of the property in order to close as soon as possible on the property. TDI's willingness to serve as the interim owner will allow project partners the time necessary to pull together the funds required for purchasing the property.

The funding plan for the acquisition of the property includes:

- BTLT will contribute \$15,000
- TDI will contribute \$4,000
- Proceeds from Tour de Merrymeeting Bay will contribute \$6,000
- Head of Tide Park will fund \$7,500

After the property is acquired by TDI and the required funds are contributed to TDI, TDI will donate the property to the Town. Ms. Twitchell said the property will be restricted for use as an addition to Head of Tide Park for conservation and recreation purposes. The BTLT will hold an easement on the entire Head of Tide Park area to aid the Town in stewardship of the properties and to ensure grant funders that the property will be used as a park in perpetuity.

127-12 - CONSIDERATION AND ANY APPROPRIATE ACTION ON AWARDED THE BID FOR GRINDING AND DISPOSAL OF CLEAR AND DEMO WOOD AT THE TRANSFER STATION

Ed Caron, Solid Waste Director at the Solid Waste/Recycling Facility, reviewed the 2 responses to the 4 bids which were mailed out. Mr. Caron recommended the bid be awarded to Marshall Grinding, Inc. of Chelsea, Maine

Motion was made by Mr. Douglass, seconded by Mr. Riendeau, and it was unanimously

VOTED

To award the bid for grinding and disposal of clear and demo wood at the Transfer Station to Marshall Grinding, Inc. of Chelsea, Maine.

EXECUTIVE SESSION

129-12 - CONSIDERATION AND ANY APPROPRIATE ACTION TO ENTER INTO EXECUTIVE SESSION FOR A PERSONNEL MATTER PURSUANT TO TITLE 1, SECTION 405 (6) (A)

At 7:20 p.m., Motion was made by Mr. Riendeau, seconded by Mr. Mason, and it was

VOTED

To move into Executive Session to consider any appropriate action regarding a personnel matter pursuant to Title 1, §405 (6) (A).

Chairman Russell declared the Board of Selectmen back into public session at 9:35 p.m.

Following discussion, motion was made by Mr. Riendeau, seconded by Mr. Douglass and it was unanimously

VOTED

To uphold the Town Manager's decision regarding the employee in Public Works.

ADJOURN

Motion was made by Mr. Mason, seconded by Ms. Brilliant, and it was unanimously

VOTED

To adjourn the meeting at 9:37 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary