



## Topsham, Maine

# Comprehensive Plan Implementation Committee Meeting

### AGENDA

June 14, 2021  
100 Main Street  
Topsham, ME

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Start Time: 4:00PM (Zoom invite to be provided)

#### **I. Welcome and Agenda Review**

#### **II. Review of CPIC's first 9 months**

- Developed work plan outline
- Reviewed Implementation Matrix and Assigned Department Liaisons
- Met with Town Manager and Assistant Town Manager to review work plan
- CPIC members meet with town staff/dept heads/committees
  - Presented Work Plan to Select Board
  - Presented Work Plan to Planning Board
  - Conservation Commission
  - TDI
- Review and approve Planning Dept Complete Streets Policy
- Rezoning Project RFP, review and present to Select Board
- Rezoning Project Proposal review, interviews and candidate selection

#### **III. Next Steps**

- Committee assignments
- Communications plan
- ReCode
  - List of community stakeholders

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**MEETING GUIDELINES**

1. Start on time, end on time
2. Respect each other's opinions
3. Disagree without being disagreeable
4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a "parking lot" to capture ideas that need following up
13. Follow up/ closure on past issues

**For Non-Committee Member Meeting Attendees**

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee as observers. These working meetings are not public hearings and as such, a public comment is not included on the agenda. Comments for the public are welcome and can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.

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