



## Topsham, Maine

# Comprehensive Plan Implementation Committee Meeting

### AGENDA

August 9, 2021  
100 Main Street  
Topsham, ME

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Start Time: 4:00PM (Zoom invite to be provided)

#### **I. Welcome and Agenda Review**

#### **II. Update from Planning Dept**

- Complete Streets
- Rezoning Project
- Other matters

#### **III. Work Plan - Department Contacts**

- Committee assignments
- Updates

#### **IV. Communications Plan**

- The Cryer initial piece, more to come
- FB page
- Times Record
- Other

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**MEETING GUIDELINES**

1. Start on time, end on time
2. Respect each other's opinions
3. Disagree without being disagreeable
4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a "parking lot" to capture ideas that need following up
13. Follow up/ closure on past issues

**For Non-Committee Member Meeting Attendees**

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee as observers. These working meetings are not public hearings and as such, a public comment is not included on the agenda. Comments for the public are welcome and can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.

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