



Topsham, Maine

Comprehensive Plan Implementation Committee Meeting

AGENDA

December 12, 2022

Start Time: 4:30PM (In Person - Town Office Conference Room + Zoom invite by request)

I. Welcome and Agenda Review 4:30 - 4:35

II. Public comment 4:35 - 4:50

III. Administrative Items 4:50 - 5:00

- Minutes of December 14, 2022 meeting - review and approval
- Date for ReCODE conversation with consultant

IV. Matrix Review Project 5:00 - 5:10

- Progress report
- Recommendations/next steps

V. Assignments review 5:10 - 5:20

VI. ReCODE Topsham 5:25 - 5:55

- Exec summary of conversation with Scott Hastings
- Review of 8/8/22 revision of town center draft code
- Documentation of questions and concerns, clarification needs

VII. Upcoming Topics Year 3 - for committee input/assignments/prioritizing

- Outreach and communication strategy
- Work Plan - Priorities for 2022-2023
- Review assignments

MEETING GUIDELINES

1. Start on time, end on time
2. Respect each other's opinions
3. Disagree without being disagreeable

4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a “parking lot” to capture ideas that need following up
13. Follow up/ closure on past issues

For Non-Committee Member Meeting Attendees

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee. These working meetings are open to the public, although they are not public hearings as such. We have included a public comment time on the agenda and welcome your input. In addition to commenting at CPIC monthly meetings, comments can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.
