



Topsham, Maine

Comprehensive Plan Implementation Committee Meeting

AGENDA

August 14, 2023

Start Time: 4:30PM (In Person - Town Office Conference Room + Zoom invite by request)

I. Welcome and Agenda Review 4:30 - 4:35

II. Public comment 4:35 - 4:45

III. Administrative Items 4:45 - 4:55

- Minutes of July 10, 2023 meeting - review and approval.
- Calendar items
 - August 15, 2023 monthly workshop session
 - Other

V. Community Engagement/Communication 4:55 - 5:50

- Topsham Center ReCode - Stakeholder Workshop - review and discuss feedback
- FAQ's document – update
- Public engagement process on Topsham Center ReCode
 - Background and framing
 - Select Board workshop on Topsham Center ReCode
 - Planning Board workshop on Topsham Center ReCode
 - Open houses September/October
 - Topsham Public Library
 - Highland Green - October 24 10-12
 - Method for handling/responding to public comment
- Next steps:
 - Calendar targets
 - Other

VI. Liaison updates 5:50-6

- Check in – status of activity

MEETING GUIDELINES

1. Start on time, end on time
2. Respect each other's opinions
3. Disagree without being disagreeable
4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a "parking lot" to capture ideas that need following up
13. Follow up/ closure on past issues

For Non-Committee Member Meeting Attendees

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee. These working meetings are open to the public, although they are not public hearings as such. We have included a public comment time on the agenda and welcome your input. In addition to commenting at CPIC monthly meetings, comments can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.
