



Topsham, Maine

Comprehensive Plan Implementation Committee Meeting

AGENDA

October 16, 2023

Start Time: 4:30PM (In Person - Town Office Conference Room + Zoom invite by request)

I. Welcome and Agenda Review 4:30 - 4:35

II. Public comment 4:35 - 4:45

III. Administrative Items 4:45 - 4:55

- Minutes of September 11, 2023 meeting - review and approval
- Calendar items
 - October 17, 4-5, CPIC workshop
 - October 28, 1:00-3:00 - Property owner informational meeting - Topsham Library

IV. ReCode Update 4:55 - 5:20

- Office hours (8/31 + 10/12)
- Select Board workshop (9/6)
- MCOG talk, 9/21 - examples of good development in Topsham
- Planning Board workshop (10/3)
- Staff review team (10/17 and possible additional dates)
- Code Cleanup/Update

V. Community Engagement/Communication 5:20 - 5:45

- Open house November/December/January - Date options
- FAQ's document – update

V. Liaison updates 5:45-6

- Check in – status of activity
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MEETING GUIDELINES

1. Start on time, end on time
2. Respect each other's opinions
3. Disagree without being disagreeable
4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a "parking lot" to capture ideas that need following up
13. Follow up/ closure on past issues

For Non-Committee Member Meeting Attendees

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee. These working meetings are open to the public, although they are not public hearings as such. We have included a public comment time on the agenda and welcome your input. In addition to commenting at CPIC monthly meetings, comments can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.
