



## Topsham, Maine

# Comprehensive Plan Implementation Committee Meeting

## AGENDA

May 13, 2024

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Start Time: 4:30PM (In Person - Town Office Conference Room + Zoom invite by request)

**I. Welcome and Agenda Review** 4:30 - 4:35

**II. Public comment** 4:35 - 4:45

**III. Administrative Items** 4:45 - 4:55

- Minutes of April 8, 2024 meeting - review and approval
- Calendar items
  - CPIC workshop 5/21, 4-5
  - Town Meeting 5/22, 7 pm

**IV. ReCode Update** 4:55 - 5:35

- Debrief 5/2 SB workshop
- Prep for 5/22 Town Meeting
  - Display
  - Flyer
  - Representation
- Next steps in public rollout
  - Online form for questions and comments
  - Dates to set - Town Hall display and “staffing” in May/June; Community Forum in June.

**V. Liaison updates** 5:35-5:50

- Check in – status of activity

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### MEETING GUIDELINES

1. Start on time, end on time

2. Respect each other's opinions
3. Disagree without being disagreeable
4. W.A.I.T. (Why am I talking)
5. Everyone participates
6. Keep focused on the big issue at hand
7. No champion, no issue
8. Silence is assent
9. Keep a sense of humor
10. Be clear on our expectations
11. Making sure all heard what has been said
12. Create a "parking lot" to capture ideas that need following up
13. Follow up/ closure on past issues

### **For Non-Committee Member Meeting Attendees**

Members of the public are welcome to attend meetings of the Comprehensive Plan Implementation Committee. These working meetings are open to the public, although they are not public hearings as such. We have included a public comment time on the agenda and welcome your input. In addition to commenting at CPIC monthly meetings, comments can be submitted to the Planning Office for subsequent distribution to Committee members. There will be ample opportunity for public input and discussion at other meetings as we move forward with implementation of the plan.

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