



Topsham, Maine

Comprehensive Plan Implementation Committee Meeting

MINUTES

July 8, 2024

Attending: CPIC members Robin Brooks, Susan Rae-Reeves, Rick Schultz, Joe Feely, Pete Bono, Pam Belford, Margaret Williams; Skye Siladi, Town Planner, Mark Waltz, Town Manager

Members of the public: iphone 4

I. Welcome and Agenda Review - no changes

II. Public comment - none

III. Administrative Items

- Minutes of June 10, 2024 meeting - approved unanimously
- Calendar items - review and brief discussion of the following
 - CPIC Monthly Workshop - July 16, 4-5 pm - We'll invite the CEO to join us to share comments on the draft.
 - Coffee with ReCode Dates
 - Tues, July 9, 8-10 am
 - Thurs, July 11, 4-6 pm
 - Thurs, July 18, 4-6 pm
 - Thurs, July 25, 4-6 pm
 - Tues, July 30, 8-10 am
 - Thurs, Aug 1, 4-6 pm
 - Tues, Aug 6, 8-10 am
 - Thurs, Aug 8, 4-6 pm

IV. ReCode Matters

- Update in The Cryer, and listing of Coffee with ReCode Dates
Comments: Wednesday at 11 AM the new Times Record beat reporter, Paul Bagnell, will be at Town Hall to discuss ReCode.
- Next steps in public rollout
 - Online form is ready – Josh will help to create a paper form
 - Coffee with ReCode - review of CPIC role

- June 18 community forum feedback, issue of non-conformance of current properties and their uses. The former Director of Planning had a list of the properties that are non-conforming in the town center area based on the current draft. Properties are traditionally grandfathered in. Skye will be researching this topic and we will talk with consultants as needed.
- Handling comments, responding to questions - Comment Resolution
Log-feedback? The plan is to create a log of all comments and questions. During Coffee w ReCode sessions, what's important is to listen to and record the questions people have, try to pinpoint and understand the specific concerns. CPIC will review these with staff, and this will go to the Planning Board in September/October as part of the workshop process.
- Coordinated planning with staff, Planning Board, consultants as needed going forward

V. Liaison updates

- Check in – Andrew Sturgeon said TDI is looking into commissioning a study of the west side of Rt 295. Wright Pierce will do the study. TDI will meet with water and sewer district trustees to see if they are interested in pursuing and supporting this study about possible expansion of infrastructure.

VI. New Business

- The summer Planning Department Bowdoin intern, Issie Gale, will be working on a zoning map with Topsham Center overlay. Projects are due 7/17, and there will be a presentation by interns to the Select Board on 7/25. Their last day is 8/9.
- CPIC will not be meeting in August, but we'll try to find a time to hear Issie's findings.

Meeting adjourned: 5:35 pm.