



Topsham, Maine

Comprehensive Plan Implementation Committee Meeting

MINUTES

October 7, 2024

Present: Susan Rae-Reeves, Chair, Robin Brooks, Pam Belford, Joe Feely, Pete Bono, Rick Schultz, Larry Brann, Liaison from Planning Board, Skye Siladi, Town Planner

I. Welcome and Agenda Review

II. Public comment - NA

III. Administrative Items

- Minutes of September 9, 2024 meeting - approved unanimously
- Calendar items
 - CPIC Monthly Workshop - canceled (to accommodate PB workshop)
 - Planning Board Workshop - Comments on the draft code by Town Attorney Phil Saucier, October 24, 6:30 pm, CPIC committee members are encouraged to attend. Attorney's memo will be circulated ahead of the meeting.
 - Table at Nov. 5 Election Day, three committee members have volunteered to sit at the table covering a portion of the day. A 4th offered as well.
 - Nov. 19th workshop, no decision at this point
 - Monthly CPIC meeting was scheduled on November 11th but it is Veteran's Day. Skye will look into the options for changing our meeting.

IV. ReCode Matters

- Select Board Update, Sept. 12, There was only one question/comment from the Select Board about the Rockland Town Planner having been in touch and are looking at our ReCode process as a possible model. Our hard work will benefit other towns.
- Coordinated planning with staff, Planning Board and consultants going forward. Skye reports that the consultants are coming virtually to the Planning Board Workshop on October 24th.
- ReCode timeline: Planning our open house is contingent on how quickly the consultants can integrate the inputs from the town attorney, the town Codes Enforcement officer, the Planning Board, TDI, and the community. There was discussion on the Planning Board about separate chapters 175 and 191 moving to the warrant separately. Both chapters reference Chp. 225. Thus far no decisions have been made.
- Online form utilization + update - may be the focus of a workshop

V. Liaison updates

- Check in – status of activity.
 - Bike/Ped - Skye reported that the Bicycle and Pedestrian Committee is interested in applying for a grant for a Complete Streets Plan for Topsham. (Montpelier, VT has a Master Plan.)
 - TPL - Robin will meet with the new library director after the holidays.

IV. Other/Strategy Matrix

- Susan thinks it might be time once again to take a look at the Strategy Matrix to see what our priorities need to be. The full matrix was reviewed a couple of years ago to identify priority items that we don't want to lose track of. Ideally do this before ReCode goes into the next and final draft before Open House. Several members volunteered to participate in this review.

Adjourned at 5:20 pm.