

MINUTES

ATTENDING:

Directors: Nancy Ban, Larry Fitch, Steve Pelletier, Curtis Picard, Curt Neufeld, Brian Robinson,
(voting) Don Russell, Andrew Sturgeon, Chris Wasileski (9/9)
Staff: John Shattuck, Rod Melanson
Guests: Susan Rae-Reeves, CPIC Chair

1 CALL TO ORDER & MEETING FOCUS at 8:00am – Curt Neufeld

- Review draft bylaw revisions intended to resolve perceived TDI-PB conflict of interest issue, and update from CPIC members regarding TDI’s role in CP implementation.

2 MINUTES – John Shattuck

- **VOTED:** On the motion by Andrew Sturgeon and the second by Steve Pelletier, the board voted unanimously to adopt the minutes of the 2020-11-18 BOD meeting, as corrected.
- **VOTED:** On the motion by Andrew Sturgeon and the second by Chris Wasileski, the board voted unanimously to adopt the minutes of the 2021-01-13 BOD meeting, as corrected.

3 TREASURER’S REPORT – Brian Robinson

- Treasurer Brian Robinson reviewed the balances of TDI’s various accounts and noted that TDI has received the disbursement of the Town’s FY 2020-2021 capital funding allocation of \$150,000.
- The aggregate balance of all TDI accounts now total \$312,928.14
- **VOTED:** On the motion by Steve Pelletier and the second by Chris Wasileski, the board voted unanimously to accept the Treasurer’s report.

4 BYLAWS REVISION RE TDI-PB COI ISSUES - All

- At their 2020-11-18 meeting, the directors of TDI discussed possible approaches to resolving the perceived TDI-PB conflict of interest issue, and voted unanimously to propose that the following revisions of the TDI bylaws should be offered for the Selectmen’s consideration:
 - Revision of Article 3 of the TDI bylaws to eliminate the provision establishing a designated PB seat on the TDI board of directors.
 - Addition of an article to the TDI bylaws defining expectations for disclosure and recusal in matters involving potential conflicts of interest.
- At their 2020-12-17 meeting, the Selectmen asked the TDI directors to draft the proposed bylaw revisions as outlined above.
- **VOTED:** On the motion by Chris Wasileski and the second by Steve Pelletier, the board voted unanimously to revise of Article 3 of the TDI bylaws to eliminate the provision establishing a designated PB seat on the TDI board of directors.
- **VOTED:** On the motion by Larry Fitch and the second by Curtis Picard, the board voted unanimously to revise of Article 3 of the TDI bylaws to reduce number of voting directors from twelve (12) to nine (9).
- **VOTED:** On the motion by Steve Pelletier and the second by Larry Fitch, the board voted unanimously to revise of Article 3 of the TDI bylaws to add a section defining expectations for disclosure and recusal in matters involving potential conflicts of interest.

5 CPIC UPDATE – Susan Rae Reeves, Larry Fitch & Rod Melanson

- Comprehensive Plan Implementation Committee (CPIC) chair Susan Rae Reeves, CPIC member Larry Fitch and Planning Director Rod Melanson presented an overview of the CPIC’s work, and TDI’s role, in implementing the 2019 Comprehensive Plan, and reviewed the CPIC’s Strategy Matrix.
 - They noted that the 2019 Comp Plan strategies and goals were based on the Comp Plans core “Big Ideas”
 - There is an overlap in the tasks and goals assigned to TDI and ECD in the Strategy Matrix.
 - The timelines in the Strategy Matrix are intended to provide guidance, not hard deadlines.
- TDI directors’ comments were supportive of the tasks and role outlined for TDI.
- Directors were particularly interested in exploring TDI’s potential role in connection with TIPF policy.

8 ADJOURNED at 8:58am

ATTACHED - meeting documents

2020-11-17 TDI BOD minutes – DRAFT

2021-01-13 TDI BOD special meeting minutes – DRAFT

2021-01-20 Treasurer's report- Robinson

2021-01-20 Bylaws Art 3 §1 & §2 BOD - revised re size & PB seat DRAFT

2021-01-20 Bylaws Art 3 §10 BOD - new re COI DRAFT

2021-01-20 Treasurer's report – Robinson

2021-01-08 Comp Plan implementation matrix -TDI – Suomela

2021-01-11 Comp Plan Intro to TC – Suomela