

MINUTES  
TOWN OF TOPSHAM  
BOARD OF SELECTMEN MEETING  
May 4, 2017 - 7:00 p.m.

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MEMBERS PRESENT: David Douglass  
Marie Brilliant  
Ruth Lyons  
William Thompson  
Roland Tufts

MEMBER(S) ABSENT: All present

STAFF PRESENT: Richard Roedner, Town Manager

A meeting of the Topsham Board of Selectmen was held on Thursday, May 4, 2017 in the Donald A. Russell Meeting Room, at the Municipal Building, 100 Main Street, Topsham, Maine.

**CALL TO ORDER**

Chairman Douglass called the regular meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE/ROLL CALL**

All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

**TOWN MANAGER'S REPORT**

Good news! The Frank J. Wood Bridge has reopened to traffic, and the detours have been taken down. This emergency work will ensure that the bridge can continue to carry reduced weights, due to its condition, for the next several years.

The Topsham Library is thrilled to report that over 400 people attended Big Truck Day – even in the cold, wet weather. They would like to pass along a thank you to all of the big truck drivers and the residents that showed up.

As a reminder to all residents and businesses in Topsham, this next Monday, two new ordinances will take effect. One is an ordinance banning the use and sale of certain polystyrene containers. The second ordinance is a fee that only stores that derive more than 2% of their revenue from food sales will have to charge for all single use bags. As an aside, we have been given a limited number of reusable bags to provide to those residents who might have a difficult time affording to purchase reusable bags.

We have hired a consulting firm to assist with the development of our new Comprehensive Plan. The committee, staff and consultant are meeting over the next couple of months, and then there will be a multi-pronged effort at seeking and soliciting public input. So, stay tuned. Please chime in with your opinion and join in the conversation as the project moves along.

Lastly, a reminder that Town Meeting will be held on Wednesday, May 17, 2017 at 7:00 p.m. at Mt. Ararat. The doors will open at 6:00 p.m. Also, please note that the Board of Selectmen's meeting scheduled for May 18, 2017 has been cancelled. The next meeting of the Board is scheduled for Thursday, June 1, 2017 at 7:00 p.m.

**BOARD AND COMMITTEE REPORTS** – None noted.

**PUBLIC COMMENT** – None noted.

**CORRESPONDENCE** – None noted.

**ADJUSTMENTS TO THE AGENDA** – Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously

**VOTED**

To add agenda item 17-42 **CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY** and agenda item 17-46 **CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY**

**CONSENT CALENDAR**

1. Approval of the minutes of the Regular Selectmen's Meeting of April 20, 2017.
2. Approval to open the polls at 8:00 a.m. on June 13, 2017 for the Statewide Special Referendum Election and SAD #75 Budget Validation Referendum Election.
3. Approval to extend the Registrar's office hours on Wednesday, June 7, 2017 to remain open until 7:00 p.m. for the purpose of additional hours for voter registration as required by State Statute 21-A§122.6.
4. Approval to appoint Linda Dumont a Warden for the State Election.
5. Approval to appoint Ballot Clerks for the Municipal Election, including Claudia Beckwith, Mary Boie, Jeannette Breton, Roland Breton, Roger Caouette, Ruth Caouette, Claire Corbin, Carmella Crafts, Bill Eaton, Gail Eaton, Ann Eustis, Muriel Fournier, Monica Kincaid, Cherylene Labbe, Paul Labbe, Peter Lepari, Al Paisley, Esther Palmer, Roger Perkins, Lena Pinette, Carla Rensenbrink, Helen Riddle and Cindy Tracy.

Motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To approve Items number 2 through 5 of the Consent Calendar.

Motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To approve Item 1 of the Consent Calendar, approval of the minutes of the Regular Selectmen's Meeting of April 20, 2017, as written. (The vote was 4 in favor with 1 abstention, Selectman Brilliant.)

**PUBLIC HEARING**

**17-43 CONSIDERATION AND ANY APPROPRIATE ACTION ON AN APPLICATION FOR A NEW LIQUOR LICENSE FOR BUFFALO WILD WINGS**

The Public Hearing was declared open. It was noted that the application was duly advertised. Jason Cole represented the applicant, was present at the meeting and informed the Board of the

operations of the business. Buffalo Wild Wings will be located at 105 Topsham Fair Mall Road. The establishment is scheduled to officially open on July 3, 2017. Hours of operation will be from 11:00 a.m. to 1:00 a.m. It was noted that letters are on file from the Codes Enforcement Officer, Chief of Police and Fire Chief stating no concerns relative to the business operation.

There being no comments to be heard from members of the public, the Public Hearing was declared closed.

Motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To approve the application for a new liquor license for Buffalo Wild Wings.

**UNFINISHED BUSINESS** – None noted.

**OLD BUSINESS** - None noted.

**NEW BUSINESS**

**17-44 CONSIDERATION AND ANY APPROPRIATE ACTION ON AWARDING THE BID FOR THE LINE PAINTING IN THE TOWN OF TOPSHAM**

Public Works Director, Dennis Cox, told the Board that Steve Lucas has done the line painting in the Town for many years and has kept his price the same from last year. Mr. Cox said Mr. Lucas works and lives in Sidney, Maine, making it convenient to work with him as we clean the streets and deal with weather issues. Mr. Cox recommended that the Town award the line painting of Topsham's streets to Lucas Striping for \$32,550.

Motion was made by Chairman Douglass, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To award the bid for line painting the streets in Topsham to Lucas Striping for an amount not to exceed \$32,550.

**17-45 CONSIDERATION AND ANY APPROPRIATE ACTION ON AWARDING CROOKER CONSTRUCTION TOPSHAM'S STREET PAVING WORK**

Public Works Director Dennis Cox reviewed his letter to the Town Manager dated April 27, 2017 (filed with these minutes). He said he has looked into what Topsham may have for paving companies to choose from and the cost they would charge for the work needed to be done. The work includes grinding existing pavement, reclaiming one street and part of another, shim coating several streets, and applying tack between the layers of pavement before applying a finish surface coat. The company will need to supply their own flaggers and the equipment to do this work. Mr. Cox said he has checked pricing from several companies and, although the price per ton for the asphalt mix may be less, other prices, either not included, or additional costs for mobilizing their equipment, would need to be added to actually compare apples to apples. Prices were included from Pike, Lane, Shaw Brothers, Hagar and Crooker Construction. A list of streets to be paved and specifications was also included in the letter. Mr. Cox asked the Selectmen to consider awarding the Town's paving work to Crooker Construction. He said the

Town has used Crooker for the last several years and have a good working relationship with them. He added that they do quality work.

Motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To award Topsham's street paving work to Crooker Construction.

**EXECUTIVE SESSION**

At 7:18 p.m., motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

**VOTED**

To enter into Executive Session to discuss two items: **17-42 CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY** and **17-46 CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY**. All members of the Board, plus the Town Manager, were present.

The Board returned from Executive Session to regular session at 7:29 p.m.

**17-42 CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY**

Motion was made by Chairman Douglass, seconded by Selectmen Lyons, and it was unanimously

**VOTED**

To accept the Repurchase Agreement for the parcel in question, noting that any excess payment would be applied to future tax obligations.

**17-46 CONSIDERATION AND ANY APPROPRIATE ACTION ON TAX ACQUIRED PROPERTY**

Motion was made by Chairman Douglass, seconded by Selectmen Lyons, and it was unanimously

**VOTED**

To accept the Repurchase Agreement for the parcel in question, with a monthly payment of \$300 until all taxes, fees and interest are paid in full.

**ADJOURN**

Motion was made by Chairman Douglass, seconded by Selectman Brilliant, and it was unanimously

**VOTED**

To adjourn the meeting at 7:30 p.m.

Respectfully submitted,

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Patty Williams, Recording Secretary