

MINUTES
TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
JULY 19, 2012, 7:00 P.M.

MEMBERS PRESENT: Donald Russell
Marie Brilliant
David Douglass
Andrew Mason
Ronald Riendeau

MEMBERS ABSENT: All present

STAFF PRESENT: Town Manager, Cornell Knight

A meeting of the Topsham, Maine Board of Selectmen was held on Thursday, July 19, 2012 at the Municipal Building at 100 Main Street, Topsham, Maine.

CALL TO ORDER

Chairman Russell called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL - All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT

The Town Manager's Report included:

- Approximately 250 30-day tax lien notices were mailed last week.
- The administrative car, a 2000 Crown Victoria former police cruiser, needs body work to get an inspection sticker. The Police Department no longer needs the 95 Jetta that they had used for details, so that has been designated the Admin Car. Unless there is objection, I would like to put the Admin Car out for bid.
- The Topsham Housing Authority on Monday completed the purchase of two multi-unit properties - one on Green Street and one on Main Street. The CDBG funds were transferred to them to complete the transaction.
- The Planning Board will hold a workshop on the new sign ordinance as part of their meeting on August 7, 2012 at 7:00 p.m.
- There was a complaint at the last Board of Selectmen Meeting regarding the drainage from the car wash property onto Patricia Drive. The Code Enforcement Officer met with the owner of the car wash and he will have work done this week on the retention basin to make it as designed and approved by the Planning Board.
- Since early May, Lt. Lewis has been the interim Police Chief. He has done a very good job in that role. Lt. Lewis has worked for the department since 1999. He has been a patrol officer, a school resource officer and has been the Lieutenant since 2003. Chris has a Bachelor's Degree in Criminology and is certified to instruct on firearms, tasers and at the

Academy. I am pleased to announce that Chris Lewis has been appointed Chief of the Topsham Police Department effective Monday, July 23, 2012.

Following the Manager's report, motion was made by Mr. Riendeau, seconded by Mr. Mason and it was unanimously

VOTED

To authorize the Town Manager to put out to bid the service car not being used.

BOARD AND COMMITTEE REPORTS AND UPDATES - TDI/ECD - John Shattuck, ECD Director and TDI Board member brought the Board up to date on happenings in Topsham including:

- Toyota Grand Opening
- Nissan Building undergoing a major rehab
- Fairground Expansion
- Care Keepers Grand Opening at the Topsham Fair Mall
- Veterinarian Clinic moving forward at 10 Monument Place
- Groundbreaking at Rusty's Village Grocery Store
- MCOG funded at county level
- New Chairman of TDI introduced - Don Spann

TOPSHAM 250 ANNIVERSARY CELEBRATION - Steve Edmondson, Chairman of the Celebration Committee presented a comprehensive report of how the committee is moving forward. He urged everyone to read the recent article in the Times Record regarding the celebration. Announcement letter of the event was distributed in the Board package.

PUBLIC COMMENT - Nancy Randolph gave a brief Power Point presentation of plans for the Riverwalk Project.

CORRESPONDENCE - None noted.

ADJUSTMENTS TO THE AGENDA - None noted.

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE REGULAR SELECTMEN MEETING OF JUNE 21, 2012**

Motion was made by Mr. Douglass, seconded by Mr. Mason, and it was unanimously

VOTED

To approve the minutes of the June 21, 2012 meeting as written.

PUBLIC HEARING

None Noted.

UNFINISHED BUSINESS - None Noted.

OLD BUSINESS - None Noted.

NEW BUSINESS

80-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE BIDS FOR ROAD MILLING AND PAVING OF TOWN ROADS

Agenda Item 80-12 was addressed at this point in the meeting. The Town Manager reviewed the bids for doing milling on Wilson Street. The bids were as follows:

Harry C. Crooker & Sons, Inc.	\$78.00 per ton	\$3.18 sq. yd
Pike Industries	\$99.50 per ton	\$3.50 sq. yd.
White Bros (Div. of Lane Construction)	\$93.69 per ton	\$2.80 sq. yd.

Motion was made by Mr. Russell, seconded by Mr. Douglass, and it was unanimously

VOTED

To award the bid to Harry C. Crooker & Sons for \$78.00 per ton for material and \$3.18 per sq. yd. for milling of Wilson Street.

79-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE LICENSE AGREEMENT WITH FPL ENERGY MAINE HYDRO LLC FOR THE RIVERWALK PROJECT

The Town Planner spoke to this item and asked for authorization for the Town Manager to sign the License Agreement following some tweaking of the liability insurance policy.

Nancy Randolph, Co-Chairman of the Androscoggin Riverwalk Project brought the Board up to date on the work of the committee.

Motion was made by Mr. Russell, seconded by Mr. Mason and it was unanimously

VOTED

To authorize the Town Manager to sign the 10-Year License Agreement with FPL Energy Maine Hydro LLC to allow the Town to construct the pedestrian walkway from the Swinging Bridge to Summer Street, contingent on getting approval from our Town Attorney relevant to the language in the licensing and insurance document.

81-12 COINSIDERATION AND ANY APPROPRIATE ACTION ON THE BIDS FOR A HEAVY DUTY MOWER FOR THE PUBLIC WORKS DEPARTMENT

Public Works Director, Dennis Cox, reviewed the two bids received for replacement of the 2001 riding mower from Chad Little and Lapointe's.

Following Mr. Cox's presentation, motion was made by Mr. Douglass, seconded by Mr. Mason and it was unanimously

VOTED

To accept the bid from Chad Little for a 52" deck Exmark Heavy Duty Mower not to exceed \$8,880.00.

82-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON BIDS FOR A POLICE CRUISER

The Town Manager reviewed the 9 bids received and recommended, per the Police Chief, the bid from Bodwell for the Dodge Charger V-8. Selectman Brilliant inquired if a comparison was made of the warranties. The Town Manager said the warranties were considered but that he did not have them with him at the meeting, but remembered that all drive train warranties were equal.

Motion was made by Mr. Russell, seconded by Mr. Riendeau, and it was unanimously

VOTED

To award the bid for a Dodge Charger V8 to Bodwell Motors for the purchase price of \$21,590.00.

83-12 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE CONTINUING APPOINTMENTS ON THE FOLLOWING BOARDS/ COMMITTEES

Motion was made by Mr. Riendeau, seconded by Mr. Douglass, and it was unanimously

VOTED

To appoint Helen Kincaid to serve on the Topsham Housing Authority and Bruce Van Note to serve on the Planning Board.

ADJOURN

Motion was made, seconded and it was unanimously VOTED to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary