



**TOWN OF TOPSHAM
PLANNING OFFICE**

100 Main Street, Second Floor
Topsham, Maine 04086

Phone: (207) 725-1724 • Fax: (207) 725-1737

CERTIFICATE OF APPROPRIATENESS APPLICATION									
FEE FOR PLAN REVIEW		<input checked="" type="checkbox"/> \$25.00 for residential <input type="checkbox"/> \$35.00 for non-residential					Date: <u>08-29-2025</u> Amount Paid: \$ <u>25.00</u>		
PROPERTY DESCRIPTION	Parcel ID	Map(s)	U06	Lot(s)	078	Zoning District(s)	R1	Contributing or Non-contributing Property	
	Physical Address	5 Frost Lane, Topsham Maine							
PROPERTY OWNER'S INFORMATION	Name	Maine on Elm Street LLC			Mailing Address	PO BOX 924 BRUNSWICK, ME 04011			
	Phone	(970) 846-4124							
	Fax								
	Email	skeeterboyle@aol.com							
APPLICANT'S INFORMATION IF DIFFERENT FROM OWNER	Name				Name of Business				
	Phone								
	Fax				Mailing Address				
	Email								
APPLICANT'S AGENT INFORMATION	Name	Chris Bakkila			Name of Business	Plinth Architecture LLC			
	Phone	(207) 312-0030							
	Fax				Mailing Address	2 Breckan Road Brunswick, ME 04011			
	Email	bakkila@me.com							
PROJECT DESCRIPTION	Existing Land Use (circle one)		Residential	Commercial	Industrial				
	Proposed Land Use (circle one)		Residential	Commercial	Industrial				
	Provide narrative description of proposed project: Proposed new fence construction for back yard privacy. The back fence will match style and finish of adjacent Highlands fence (see separate attachments)								
Provide narrative description of any constraints (wetlands, shoreland zone, floodplain, etc.) NA									

MINIMAL PLAN REQUIREMENTS

- 4 Paper Copies of the entire plan packet
- ONE Electronic copy (via thumb drive/USB; email submissions will not be accepted)
- Self-addressed stamped envelope to mail thumb drive back to applicant.
- Agent Authorization form, signed
- Peer Review Escrow, if required by Commission

Site Plan documents/plan submissions must contain at least:

- Paper size; no less than 8" X 11" or greater than 24" X 36"
- Title block
 - Applicant's name and address
 - Name of preparer of plans with professional information
 - Parcel's tax map identification (map and lot) in bottom right corner of map/plan
- One plan/map with date, north point, scale, project name showing all **existing** lot dimensions, setbacks, streets, driveways, rights of way, structures, wetlands, floodplains, waterbodies, water courses.
- One plan/map with date, north point, scale, project name showing all **proposed** lot dimensions, setbacks, structures, streets, driveways, rights of way, utilities, lighting, landscaping, drainage, and parking.
- Architectural Elevations of existing and proposed buildings including location with type of materials and products
- Samples or manufacturer's information about products
- Photographs of building, each building element, site, and adjacent buildings, as seen from the street
- Historic Photographs, if available
- Proof of right, title and interest in the property.
- Agent Authorization form

Please describe below why replacement may be necessary:

NA

Note:

1. Submittals that the town planner deems sufficiently lacking in content will not be scheduled for review.
2. It is the responsibility of the applicant to present a clear understanding of the project.
3. The written materials and plans must be organized and contained in a single collated report and folded. Rolled plans will not be accepted.
4. The application fees are required at time of submission.

The undersigned hereby makes application to the Town of Topsham for review of the proposed project and declares the foregoing to be true and accurate to the best of his/her knowledge.

Chris Bakkila

APPLICANT OR AGENT'S SIGNATURE

08-29-2025

DATE

Chris Bakkila

PLEASE TYPE OR PRINT NAME

AGENT AUTHORIZATION

APPLICANT/ OWNER	Name	Maine on Elm Street LLC		
PROPERTY DESCRIPTION	Physical Address		Map	U06
			Lot	078
APPLICANT'S AGENT INFORMATION	Name	Chris Bakkila		
	Phone	207 312-0030	Business Name & Mailing Address	Plinth Architecture, LLC 2 Breckan Road Brunswick, ME 04011
	Fax			
	Email	bakkila@me.com		

Said agent(s) may represent me/us before Topsham Town officers and the Topsham Planning Board to expedite and complete the approval of the proposed development for this parcel.

Chris Bakkila

08-29-2023

APPLICANT SIGNATURE

DATE

Chris Bakkila

PLEASE TYPE OR PRINT NAME HERE

CO APPLICANT SIGNATURE (If applicable)

DATE

PLEASE TYPE OR PRINT NAME HERE

APPLICANT'S AGENT SIGNATURE

DATE

PLEASE TYPE OR PRINT NAME HERE





37

