

The mission of the Community Center Committee is to understand the desires and needs of the Topsham Community to identify accessible, affordable, sustainable recreational solutions that will serve the multi-generational community and foster social connections among Topsham citizens.

**Creating Community in Topsham, Creating a Connected Community,
Creating/Create our Community, Creating a Connected Community**

Topsham Community Center Minutes for August 16, 2022.

1. Call to order.
 - a. Time: 6:30pm
 - b. Those present- Ann, Erika, Lynn, Leslie, Steve, MaryKate, Pam and Mark- not present Roger (he did attempt to join remotely but was unable)
2. Review minutes from the 7/19/22 meeting- thank you, Ann.
 - a. Lynn took minutes.
3. Any changes to this agenda?
 - a. Discussion: no
 - b. Action: add ground rules discussion to a future meeting.
4. Welcome and introductions to members who have not met each other.
 - a. Discussion: everyone is acquainted
 - b. Action: n/a
5. Any information from Bob Barcelona?
 - a. Discussion: Pam LeDuc spoke to Bob, He offered his regrets, he will not be able to assist us. Options: his previous assistant Matt can potentially help us or he can give us the "model" to use for the process. Pam touched base today with Bob, he will reach out to UNH to see if they are interested. Pam will email next week if needed. Ann did some research for potential consultants. Mary Kate mentioned that we had previously reached out to the Muskie School. Do we go out to bid? The RFP would need to be approved by the Selectboard. How do we further fund this process if we chose to use the model? Possibly establish a "friends of" non profit group. Potential to hire a student to help with data analysis. Mark knows a potential facilitator.
 - b. Action: Those who were present were given the previous RFP and are being asked to read that and be prepared to discuss at next meeting. Pam and Mark would oversee the RFP for distribution. Pam will reach out to Bob's successor and Matt to see if there would still be UNH interest.
6. Any information from Heather Hollenbach?
 - a. Discussion: Pam has reached out to Heather has responded and is happy to do something after school starts.

- b. Action: Pam will reach out and let her know when we are ready to commit and move forward.
7. Work on questions for Teens and Athletic groups in the community.
- a. Discussion: we are not ready for that yet
 - b. Action: n/a
 - c. Review google doc of stakeholders in the community- additions/questions?
 - d. Discussion: we are not ready yet
 - e. Action: n/a
8. Next meeting? Does 3rd Monday of the month work for all?
- a. Discussion: works for the majority, some committee members may need to be remote.
 - b. Action: Monday, September 19 @ 6:30. Please review the remote meeting email Mark sent. Next meeting dates after that are set for October 17, November 21 and December 19.
9. Action steps?
- a. Discussion: Hopefully we will know from UNH for next meeting. If we know from UNH by next meeting on 9/19 we can have them join us via Zoom. Next select board meeting is October 6 and we will have an update for them.
 - b. Action: Pam will email document that reviews what our funds will cover. Leslie emailed list of town acquired properties for potential community center locations- members should review to give feedback to Mark at the next meeting.
10. Parking Lot:
- a. After we hear from Bob B.
 - i. Respond to survey respondents.
 - ii. Location considerations for pop-ups.
 - iii. Discussion: n/a
 - iv. Action: n/a
11. Close meeting- time: 7:33pm