

**6:30PM Selectmen Boards/Committees Interview
7:00PM Board of Selectmen Meeting
Topsham Municipal Building
Donald A. Russell Meeting Room
August 17, 2017**

Pledge of Allegiance –

Roll Call of Board Members –

Town Manager's Report –

Board and Committee Reports and Updates –

Public Comment –

Correspondence –

Adjustments to the Agenda –

Consent Calendar –

1. Approval of the minutes of the Regular Selectmen meeting 8-3-2017.

Public Hearing –

Unfinished Business –

Old Business –

New Business –

17-71- Consideration and any appropriate action to approve the purchase of a new pick-up for the Topsham Public Works.

17-72- Consideration and any appropriate action to approve the purchase of a new sidewalk plow for the Topsham Public Works.

17-73- Consideration and any appropriate action to approve the bid and purchase of a one ton pick-up to replace the 1994 brush truck for the Topsham Fire Department.

17-74- Consideration and any appropriate action on the appointment of Dwight Balsler to the Topsham Sewer District.

Executive Session-

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the question under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal town employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board Meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer. Aggravated cases shall be prosecuted on appropriate complaint signed by the presiding officer. In case the presiding officer should fail to act, any member of the Board may move to require the Chair to act to enforce the rules, and the affirmative vote of the Board shall require the presiding officer to act. 05/29/2003

Board of Selectmen Meeting

For the date of: 08/17/2017

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- Old Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number 1

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Approval of the minutes of the Regular Selectmen meeting 08-03-2017.

Brief Description of Consent or Agenda Item: see attached

Submitted by Rich Roedner, Town Manager **Date:** 08/03/2017

MINUTES
TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
August 3, 2017 - 7:00 p.m.

MEMBERS PRESENT: David Douglass
Marie Brilliant
William Thompson
Roland Tufts

MEMBER(S) ABSENT: Ruth Lyons

STAFF PRESENT: Richard Roedner, Town Manager

A meeting of the Topsham Board of Selectmen was held on Thursday, August 3, 2017 in the Donald A. Russell Meeting Room, at the Municipal Building, 100 Main Street, Topsham, Maine.

CALL TO ORDER

Chairman Douglass called the regular meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present, except for Selectman Lyons, who had been excused.

TOWN MANAGER'S REPORT

This coming November is local election time, and we have two seats on the Board of Selectmen open, and four on the School District Board. Nomination papers will be available on August 14 from the Town Clerk's Office for those interested in running for any of these seats.

The Comprehensive Plan Committee is planning an extra meeting in August, this coming Monday, August 7 at 6:30 p.m., as they work to prepare for the 5-day Comp Plan Extravaganza in from October 19 to the 23rd. This multi-day event will have a series of formal and informal scheduled activities designed to get residents talking and thinking about the Town's future. So, mark your calendars, and stay tuned for more updates about this upcoming event!

I would like to send a note of thanks to our Fire Department personnel. With the departure of Chief Stockdale, our Officers have stepped up to make sure that we have adequate coverage every night of the week, rather than leaving it to our Deputy Chief to cover those nights. The dedication they are showing is very much appreciated.

There is a growing phenomenon in Topsham and all across the country, centered on painted rocks. Keep your eyes open for them around town, interact with others that have created them via facebook, and maybe even place one of your own. Check out Topsham Maine Painted Rocks or Midcoast Maine Rocks on facebook for the details.

Police Chief Chris Lewis has announced the hiring of a new police officer, Matthew Bowers. Matthew will be starting with the Department on August 21. Welcome aboard Matthew!

BOARD AND COMMITTEE REPORTS

Update From Ripley Mayfield, Bowdoin Intern – Summer Intern Ripley Mayfield gave a slide presentation of the work she accomplished while working with staff during the summer months. Some of the projects included:

- Identifying paper streets and mapping them
- GIS data organization and the creation of a data bank
- Comprehensive Plan mapping
- Bike Share research with the Town of Brunswick
- Bike rack inventory
- Pamphlets: “*A Guide to Paddling Topsham’s Waterways’ & Topsham Trail Guide*”

Following Ms. Mayfield’s presentation, Chairman Douglass thanked her for the work she did and said she compiled important information for the Town to use.

Update TDI/ECD – John Shattuck, Topsham Economic and Community Development, Inc. Director, commended Ms. Riley on doing an astounding job during her tenure with the Town.

Mr. Shattuck’s report included:

BUSINESS RETENTION, EXPANSION AND ATTRACTION (BREA)

- Tucker Ford has withdrawn its plans to relocate to Topsham Regional Retail Center due to cost considerations.
- Meeting was held with Jim Pineau, Small Business Administration, Bangor, regarding the SBA’s efforts to simplify the Hub Zone process for local businesses – preferential access to federal procurement opportunities.
- Ribbon cutting ceremony was held celebrating the new owner at Topsham Meineke Car Care Center. James Chattley, a long-term employee, purchased the business from its retiring owner. The purchase was made possible through the Small Business Administration C7a Program, locally administered by the Coastal Enterprise Institute. Mr. Shattuck said the program helps secure financing for businesses that could not qualify for conventional bank financing. This is the first time the program has been used in Maine.

COMPREHENSIVE PLAN COMMITTEE (CPC)

- Site walk was held on July 17 at the Green Street Fire Station
- Mr. Shattuck said this is a great location for the planned exercise as it is an area that the Town’s planning efforts have been attempting to transform and enhance for many years.
- It is expected that Ric Quesada will support the event with parking spaces

DESIGN ADVISORY COMMITTEE (DAC)

- The DAC met at the Town Office on Wednesday, July 24th. This was their first meeting since March.
- The Committee has been awaiting a preferred alternative decision from the Federal Highway Administration.
- In June, after more than a year in the 106 Process, the Federal Highway Administration announced that the preferred alternative for maintaining the Brunswick-Topsham bridge connection was to replace the Frank Wood Bridge.
- The DAC will meet on Wednesday, August 23 to finalize their Interim Report. When the report is completed, the DAC will make a presentation to the Select Board.

TOPSHAM COMMECE PARK (TCP)

- Meeting was held with Mr. Shattuck, the Town Manager, Alan Frasier and Craig Douglas of the Brunswick-Topsham Water District, to discuss cost-effective approaches to improving the aging water infrastructure in the area of the TCP and former Annex housing. The Water District has outlined a solution that could benefit and be funded by a variety of parties with strong economic interests in this area.
- Mr. Shattuck said stabilizing and improving the water system in this area is a critically important step in attracting a residential development project of about a hundred units under consideration by Helios Management.

PUBLIC COMMENT -- None noted.

CORRESPONDENCE -- Town Manager Roedner noted receipt of a letter from the Maine Municipal Association regarding upcoming elections. The Board delegated the Town Manager to cast appropriate votes and forward the letter back to MMA.

ADJUSTMENTS TO THE AGENDA -- None noted.

CONSENT CALENDAR

1. **Approval of the minutes of the Regular Selectmen's Meeting of July 20, 2017**
2. **Approval of the Executive Session meeting minutes of July 20, 2017**
3. **Approval of the minutes of the Executive Session of July 27, 2017**

Motion was made by Chairman Douglass, seconded by Selectman Brilliant, and it was unanimously (of those present)

VOTED

To approve items 1, 2, and 3 of the consent calendar as written.

PUBLIC HEARING

17-65 CONSIDERATION AND ANY APPROPRIATE ACTION ON AN APPLICATION FOR A SPECIAL AMUSEMENT PERMIT FOR THE FAIRGROUND CAFE

The Public Hearing was declared open. Perry Leavitt, owner of the Fairground Café, reviewed his application telling the Board that background music is played on Thursday, Friday and Saturday evenings at the café. Following questions from the Board, request was made for comments from members of the public. There were no comments to be heard and the Public Hearing was declared closed.

The following Finding of Facts was compiled:

FINDING OF FACTS

1. The applicant is Perry Leavitt.
2. Name of the business is the Fairground Café.
3. Location of the café is 49 Topsham Fair Mall Road, Topsham, Maine
4. Expiration date of the current liquor license is September 21, 2017.
5. Entertainment will be located at the front of the café near the cash register area. No furniture will need to be relocated.
6. Entertainment will be held on Thursday, Friday and Saturday evenings, consisting of background music by 1 to 3 individuals.

7. The hours of entertainment will be from 5:30 p.m. to 8:00 p.m.
8. Size of the dining area is approximately 4,500 square feet.
9. Seating capacity in the café is 170.
10. There is adequate parking spaces to accommodate the café clientele.
11. Letter is in file stating no concerns from the Police, Fire and Codes Departments.

CONCLUSION

The Board found that, based on the above findings, the issuance of a Special Amusement Permit would not be detrimental to the public health, safety or welfare and would not violate municipal ordinances, rules or regulations.

Motion was made by Chairman Douglass, seconded by Selectman Brilliant, and it was unanimously

VOTED

To approve and grant the application for a Special Amusement Permit for the Fairground Café, as meeting requirements of Maine Revised Statutes, Title 25-A, Section 1054 and the Topsham Code, Chapter 71, Article 1, Sections 6 and 7.

UNFINISHED BUSINESS - None noted.

OLD BUSINESS - None noted.

NEW BUSINESS

17-66 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE APPROVAL OF AN ABATEMENT PURSUANT TO TITLE 36 M.R.S.A, §841 (1)

Tax Collector Justin Hennessey presented a brief overview of the request for the above abatement. Memo dated July 24, 2017 to the Town Manager from Mr. Hennessey explaining the nature of the request is filed with these minutes.

Motion was made by Selectmen Tufts, seconded by Selectman Brilliant, and it was unanimously (of those present)

VOTED

To abate all taxes, interest and fees for property of Erik Robinson, Sr., Map R09, Lot 63-T-44 originally committed September 2015, in accordance with Title 36 MRSA Section 841 (1) in the amount of \$671.42 plus interest.

17-67 CONSIDERATION AND ANY APPROPRIATE ACTION FOR PARTICIPATION I THE DEPARTMENT OF TRANSPORTATION HEADS UP – PEDESTRIAN SAFETY PROJECT

Memo dated 7/19/17 is in file rom Carol Eyerman, Assistant Planner, detailing the Heads-Up Pedestrian Safety Project. Ms. Eyerman told the Board that the Town was contacted several months ago by Patrick Adams, Bicycle and Pedestrian Program Manager from the Maine Department of Transportation (MDOT), Multimodal Planning Division, about participation in the project. A meeting was held with Darcy Whittemore, Bicycle Coalition of Maine, and town officials, to discuss the project further. Ms. Whittemore is the consultant chosen to lead the project for MDOIT.

M. Eyerman said a meeting has been scheduled for September 18th at Mt. Ararat and she asked for the Board's permission to participate in the program. After the public forum is held, it is expected that up to 5 problem locations will be identified. A Pedestrian Safety Mitigation Plan will then be developed including both short and long term alternatives for reducing pedestrian crashes. The following individuals will make up a 10-member group:

Rich Roedner, Town Manager
Rod Melanson, Planning Director
Dennis Cox, Public Works Director
John Shattuck, Director of Economic Development
Pam LeDuc, Parks and Recreation Director
Chris Lewis, Chief of Police
Donna Brunette, Mt. Ararat High School Principal
John Ottow, Mt. Ararat Middle School Principal
Randa Rineer, Williams-Cone Elementary School Principal
Rick Dedek, Woodside Elementary School Principal

During discussion, concern was expressed of what the Town's financial share in the program might include and response was that the Town would be able to apply for grants.

Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously (of those present)

VOTED

To approve participation in the Department of Transportation Heads-Up Pedestrian Safety Project and approve the ten members identified in the memo as part of the project.

17-68 CONSIDERATION AND ANY APPROPRIATE ACTION ON A PROPOSED TEST PLAN FROM THE LOWER VILLAGE DEVELOPMENT COMMITTEE TO MAKE WINTER STREET ONE WAY FOR THE LAST BLOCK AS IT ENTERS MAIN STREET

John Shattuck reviewed his memo of July 26, 2017 to the Board (filed with these minutes) explaining the reasoning behind the testing of changing the traffic pattern on Main and Winter Streets as recommended by the Lower Village Development Committee.

Mr. Shattuck said the following conclusions have been identified:

- The Lower Village Development Committee strongly supports this plan, as does the Committee's support staff.
- Change would eliminate left turns from Main Street onto Winter Street.
- Would redirect such turns approximately 250 feet north to the intersection of Main and Elm Streets, where there is already a left turn lane and protected left turn signal.
- The test is only temporary and meant to determine feasibility – much like the successful Green Street test.
- The diversion of left-turn traffic from Winter Street to the Elm Street connector will not create congestion deficiencies at the Elm Street intersection.
- The left-turn storage bay on northbound Main Street onto the Elm Street Connector will provide insufficient capacity for the 95th% Queue length. Signal timing adjustments that favor this movement should assist in minimizing this issue during peak time periods.
- Left-turns onto Winter Street currently delay northbound Main Street vehicles. This

delay will be eliminated and overall improvement in traffic flow can be expected.

- With the elimination of vehicles turning left onto Winter Street, the Elm Street intersection will operate in free flow control and thus will incur no delays for motorists.

It was noted that Public Works Director, Dennis Cox, expressed some concerns which will be addressed to his satisfaction.

Although this agenda item was not a public hearing, some residents attending asked to speak and were recognized by Chairman Douglass. Comments were heard from:

Bonnie Biedrzycki urged the Board to close the back entrance to the Topsham Fair Mall. She said that was never supposed to have been opened to begin with and that no one was supposed to use winter Street to go into the mall. Ms. Biedrzycki said the neighborhood is not nearly as desirable as it was and she feels like the town pushes traffic towards Winter Street.

Eleanor Leo suggested that motorists not be allowed to turn left onto Winter Street at all and instead get them to use Monument Plan to access the mall.

Dennis Mixon expressed concern that traffic from industrial areas can come into residential areas. Said the town was encouraging business traffic to come through a neighborhood village.

During discussion, Chairman Douglass said closing the mall's rear access does not appear to be in the cards: "That horse has left the barn, so how do we improve what we have?" He said the temporary test change proposed would not change the amount of vehicles on Main Street. He said the six-week traffic pattern change is expected to start in late September or early October, and that it is very important that the selectmen aggressively collect feedback from the people using the road everyday. He noted a similar project in Lewiston where large signs were posted with phone numbers to receive feedback. Public meetings will also be held to discuss the pros and cons of the project.

Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously (of those present)

VOTED

To move forward with the test plan from the Lower Village Development Committee to make Winter Street one way for the last block as it enters Main Street with the additional provisions of a six-week test, public feedback with multi-faceted approach to be followed up with an open-air meeting.

17-69 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE ANNUAL CONTRACT WITH THE COASTAL HUMANE SOCIETY

The annual contract with Coastal Humane Society was included in the Board package for review. It was the same contract and same price as last year. Following discussion, motion was made by Selectman Tufts, seconded by Chairman Douglass, and it was unanimously (of those present)

VOTED

To approve the annual contract with the Coastal Humane Society.

17-70 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE APPOINTMENT OF KIMBERLY MONDONEDO TO THE FINANCE COMMITTEE AND BRIAN ROBINSON TO THE TDI, INC BOARD

Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously (of those present)

VOTED

To appoint Kimberly Mondonedo to the Finance Committee and Brian Robinson to the TDI Board.

EXECUTIVE SESSION

17-63 CONSIDERATION AND ANY APPROPRIATE ACTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER PURSUANT TO 1 M.R.S.A. §405 (6) (A)

Motion was made by Selectman Brilliant, seconded by Selectman Tufts, and it was unanimously (of those present)

VOTED

To move into Executive Session to discuss a personnel matter.

The Board returned to the regular meeting forum at 8:55 p.m. Motion was made by Chairman Douglass, seconded by Selectman Brilliant and it was unanimously (of those present)

VOTED

To accept the Town Manager's evaluation.

ADJOURN

Motion was made by Chairman Douglass, seconded by Selectman Brilliant and it was unanimously (of those present)

VOTED

To adjourn the meeting at 8:56 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary

Board of Selectmen Meeting

For the date of: 08/17/2017

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number: 17-71

(If this is Unfinished Business, please remember to research and enter the original agenda number above. For Regular Agenda items, the Secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action to approve the purchase of a new pick up for the Topsham Public Works.

Brief Description of Consent or Agenda Item: Purchase approved in the 2017-18 Budget

Submitted by: Dennis Cox, Public Works Director

Date: 07/24/2017



TOPSHAM PUBLIC WORKS
100 MAIN STREET / 10 MAINTENANCE WAY
TOPSHAM, ME 04086
207-725-1728 / FAX 207-725-1739



To: Rich Roedner
From: Dennis Cox
Subject: Recommendation to Purchase a ¾ Ton Pick Up Truck for Public Works
Date: July 31, 2017

The purpose of this memo is to recommend the purchase of the 2017 GMC Sierra 2500 HD Pickup from O'Connor Auto Park for \$37,678, minus the trade in value of \$2,888 for the 2003 pickup. The net cost is \$34,790 for the truck which is under the budgeted amount of \$38,000. This bid does meet our needs at Public Works and includes the Fisher snow plow. It is an "in stock" truck, color red.

The bid package was sent to five dealers, but only O'Connor sent in a response.

Please let me know if you have any further questions.

Town Of Topsham
New Pick-up Truck
Bid Form
July 10, 2017

Dealer Name: O'Connor Auto Park

Address: 187 Riverside Dr

Augusta ME 04330

Phone Number: 207-622-3191

Contact Person: Jeremy Parker

Price of New Truck: 37,678.⁰⁰ Make, Model, Year: 2017 GMC Sierra 2500H
Double Cab Short Body

Bid Alternative truck with a diesel motor: N/A

Trade in value on 2003 Chevy Pick-up: (2888)
(approx. 188,000 miles)

Exception or Upgrades: Vehicle Subject to prior sale

Exception: Power Seat N/A

Parts + Service Manuals N/A

The Town reserves the right to accept or reject any or all bids submitted. Any exceptions to the specifications are to be noted on your Bid Form. Bids are due to the Town Manager's Office on Monday, July 31, 2017 at 10:00 AM,

Board of Selectmen Meeting

For the date of: 08/17/2017

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number: 17-72

(If this is Unfinished Business, please remember to research and enter the original agenda number above. For Regular Agenda items, the Secretary will assign a number)

Brief Title of consent or Agenda Item: Consideration and any appropriate action to approve the purchase of a new sidewalk plow for the Topsham Public Works.

Brief Description of Consent or Agenda Item: Purchase approved in the 2017-18 Budget

Submitted by: Dennis Cox, Public Works Director

Date: 07/24/2017



TOPSHAM PUBLIC WORKS
100 MAIN STREET / 10 MAINTENANCE WAY
TOPSHAM, ME 04086
207-725-1728 / FAX 207-725-1739



To: Rich Roedner
From: Dennis Cox
Subject: Recommendation to Purchase a Sidewalk Plow for Public Works
Date: July 31, 2017

The purpose of this memo is to recommend the purchase of the 2017 Trackless MT7 sidewalk plow from H.P. Fairfield for \$134,700, including a snow blower. The budgeted amount was \$140,000. This bid does meet our specifications. I also recommend the Trackless because our past experience with the current unit has been excellent.

We received only one bid on this piece of equipment because of the specifications; where I wanted another "Trackless" brand so our existing equipment could be used on this new unit, as well as our older Trackless. The additional equipment cost saved by sharing equipment is approximately \$20,000 and includes the rotary broom, water tank and sander.

Please let me know if you have any further questions.

Topsham Public Works
Sidewalk Plow / Snow Blower Unit
Bid Form
July 10, 2017

Dealer Name: Howard P. Fairfield

Address: 65 Pleasant Hill Rd.
Scarborough ME 04074

Phone Number: 207-885-4895

Contact Person: Steve Holston

Make, Model & Year of Unit: 2017 Trackless MT7

Price: ^{\$} 114,000

Exception or Upgrades: _____

- Grid heater for Cold weather starting
- wheel studs are $\frac{1}{2}$ "
- Tires are Hercules Terra Trac
- 2 way Radio Make, Model and Frequency to be provided at time of order
- Fire extinguisher is 2.5 lbs

Back-up Camera: Standard Option

Snowplow Blade, angle both left & right: \$4950.⁰⁰

Snowplow vee blade: \$4300.⁰⁰

Snowblower 60" max. width, single heavy duty auger: \$14,500.⁰⁰
Trackless "Ribbon Blower"

Sand spreader: \$6450.⁰⁰

Jimmy \$6200 per email 7/31/17

The Town reserves the right to accept or reject any or all bids submitted. Any exceptions to the specifications are to be noted on your Bid Form. Bids are due to the Town Manager's Office on Monday, July 31, 2017 at 10:30 AM,

Board of Selectmen Meeting

For the date of: 08/17/2017

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number: 17-73

(If this is Unfinished Business, please remember to research and enter the original agenda number above. For Regular Agenda items, the Secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action to approve the bid and purchase of a one ton pick-up to replace the 1994 brush truck for the Topsham Fire Department.

Brief Description of Consent or Agenda Item: One bid received from O'Connor of August, \$31,009.00 price to include the bed liner and paint to match fire apparatus. Would like to use the remaining funds to replace and equip the new truck with emergency lights, lettering and ect....

Submitted by: Mike Labbe, EMS Director and Interim Fire Chief

Date: 08-17-2017

MEMORANDUM

To: Board of Selectmen
From: Richard Roedner, Town Manager
Date: August 10, 2017
Re: Brush Truck Bids

Attached is the one bid document received on this bid process. Mike's recommendation is to accept the bid from O'Connor GMC for \$31,009. The remaining funds from the budget line, \$13,991, will be used to finish outfitting the truck, including lettering, light bar replacement, front brush guard, rearguard protection, and a front hitch. The remaining work is estimated to be about \$6,000, and will be done locally.

O'Connor

SALES / SERVICE / PARTS / BODY SHOP



July 28th, 2017



Town of Topsham

Fire and Rescue



Cadillac

Request for Bid:



O'Connor Motors bid proposal for 2018 GMC Sierra 3500HD SRW. Please see attached documents for Specifications



Bid Amount: Net Vehicle Bid **\$30,069.00** Net of All Discounts



- Spray On Gatorhyde Liner **\$575.00**



Ordered Unit Please allow 8-10 weeks for delivery



30,069.00
+ 575.00 BED LINER
+ 365.00 PAINT MATCH

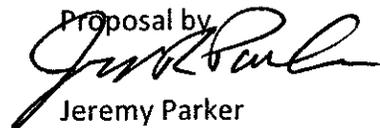


\$31,009.00



- 13,991.00

STARCRAFT BUS
a division of Forest River, Inc.

Proposal by


Jeremy Parker
Fleet and Commercial Sales

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email: jeremy.parker@oconnorwheels.com

2018 GMC Sierra 3500HD
TK35953 4WD Double Cab 158.1"

Photo may not represent exact vehicle or selected equipment.

Prepared For:
 Fire and Rescue
 Town of Topsham
 Topsham, ME

Prepared By:
 Jeremy Parker
 O'Connor Motors
 199 Riverside Drive
 Augusta, ME 04330
 Phone: (207) 341-0184
 Email:
 jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
TK35953	2018 GMC Sierra 3500HD 4WD Double Cab 158.1"	\$41,920.00

SELECTED VEHICLE COLORS - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
GVWR		
C7E	GVWR, 11,000 LBS. (4990 KG) WITH SINGLE REAR WHEELS (Requires K35943 or K35953. Requires (L96) Vortec 6.0L V8 SFI engine.)	\$0.00
BODY CODE		
E63	PICKUP BOX (STD)	\$0.00
SUSPENSION PKG		
Z71	SUSPENSION PACKAGE, OFF-ROAD requires 4WD models,	INC
EMISSIONS		
NE1	EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS	\$0.00
ENGINE		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
 ©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
 Customer File:

Prepared For:
 Fire and Rescue
 Town of Topsham
 Topsham, ME

Prepared By:
 Jeremy Parker
 O'Connor Motors
 199 Riverside Drive
 Augusta, ME 04330
 Phone: (207) 341-0184
 Email:
 jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ENGINE L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI E85-COMPATIBLE, FLEXFUEL capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) (Does not include E85 capability with (ZW9) pickup box delete.) (STD)	\$0.00
TRANSMISSION MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires (L96) Vortec 6.0L V8 SFI engine.) (STD)	\$0.00
AXLE GT5	REAR AXLE, 4.10 RATIO (Requires (L96) Vortec 6.0L V8 SFI engine.)	\$0.00
PREFERRED EQUIPMENT GROUP 1SA	WORK TRUCK PREFERRED EQUIPMENT GROUP includes standard equipment	\$0.00
WHEELS PYT	WHEELS, 18" (45.7 CM) PAINTED STEEL includes 18" x 8" (45.7 cm x 20.3 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires single rear wheels, (QGM) LT265/70R18E all-terrain, blackwall tires or (QWF) LT265/70R18E all-season, blackwall tires.) (STD)	\$0.00
TIRES QGM	TIRES, LT265/70R18E ALL-TERRAIN, BLACKWALL (Requires single rear wheels.)	\$200.00
SPARE TIRE ZWF	TIRE, SPARE LT265/70R18E ALL-SEASON, BLACKWALL (Included and only available with (QWF) LT265/70R18E all-season tires or (QGM) LT265/70R18E all-terrain tires. Available to order when (ZW9) pick-up box delete is ordered.)	\$0.00
PAINT SCHEME ZY1	PAINT, SOLID	\$0.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
 ©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
 Fire and Rescue
 Town of Topsham
 Topsham, ME

Prepared By:
 Jeremy Parker
 O'Connor Motors
 199 Riverside Drive
 Augusta, ME 04330
 Phone: (207) 341-0184
 Email:
 jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
PAINT		
G7C	CARDINAL RED	\$0.00
SEAT TYPE		
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT PASSENGER RECLINE with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar. (STD)	\$0.00
SEAT TRIM		
H2R	DARK ASH SEATS WITH JET BLACK INTERIOR ACCENTS, CLOTH - ? SEAT TRIM	\$0.00
RADIO		
IOB	AUDIO SYSTEM, 7" DIAGONAL COLOR TOUCH SCREEN WITH GMC INFOTAINMENT SYSTEM, AM/FM with USB ports, auxiliary jack, Bluetooth streaming audio for music and most phones, Pandora Internet radio and voice-activated technology for radio and phone	\$0.00
ADDITIONAL EQUIPMENT		
JL1	TRAILER BRAKE CONTROLLER, INTEGRATED (If (ZW9) pickup box delete or (9J4) rear bumper delete is ordered (JL1) trailer brake controller is deleted and available to order as a free flow option.)	\$0.00
NZZ	UNDERBODY SHIELD, FRAME-MOUNTED SHIELDS includes front underbody shield starting behind front bumper and running to first cross-member, protecting front underbody, oil pan, differential case and transfer case (Included with (VYU) Snow Plow Prep Package.)	INC
N79	WHEEL, 18" X 8" (45.7 CM X 20.3 CM) FULL-SIZE, STEEL SPARE. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires 18" wheels and tires and single rear wheels. Included with (E63) Pickup Box. Available to order when (ZW9) pick-up box delete is ordered.)	\$0.00
SPECIAL EQUIPMENT OPTIONS		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
 ©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
SPECIAL EQUIPMENT OPTIONS		
9G3	SUSPENSION PACKAGE, OFF-ROAD, FOR BASE DECOR VEHICLES Requires 4WD model. Includes Z71 Off Road Suspension components, twin-tube Rancho brand shocks and (NZZ) Underbody Shield. Does not include any "Z71" appearance features or (JHD) Hill Descent Control. (Requires (QGM) LT265/70R18E all-terrain, blackwall tires. Not available with (T3U) fog lamps, (JHD) Hill Descent Control or (ZW9) pickup box delete.)	\$275.00
OPTIONS TOTAL		\$475.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

PRICING SUMMARY

PRICING SUMMARY - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

	<u>MSRP</u>
Base Price	\$41,920.00
Total Options:	\$475.00
Vehicle Subtotal	\$42,395.00
Advert/Adjustments	\$0.00
Destination Charge	\$1,295.00
GRAND TOTAL	<hr/> \$43,690.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

ENTERTAINMENT

- Audio system, 7" diagonal Color Touch Screen with GMC Infotainment System, AM/FM with USB ports, auxiliary jack, Bluetooth streaming audio for music and most phones, Pandora Internet radio and voice-activated technology for radio and phone
- 6-speaker audio system
- Bluetooth for phone personal cell phone connectivity to vehicle audio system

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

EXTERIOR

- Wheels, 18" (45.7 cm) painted steel includes 18" x 8" (45.7 cm x 20.3 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires single rear wheels, (QGM) LT265/70R18E all-terrain, blackwall tires or (QWF) LT265/70R18E all-season, blackwall tires.)
- Tires, LT265/70R18E all-season, blackwall (Requires single rear wheels.)
- Wheel, 18" x 8" (45.7 cm x 20.3 cm) full-size, steel spare. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires 18" wheels and tires and single rear wheels. Included with (E63) Pickup Box. Available to order when (ZW9) pick-up box delete is ordered.)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Not included when (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)
- Bumper, front chrome
- Bumper, rear chrome with bumper CornerSteps
- CornerStep, rear bumper
- Grille surround, chrome
- Headlamps, high intensity discharge (HID) projector-beam with GMC signature LED lighting
- Lamps, cargo area, cab mounted with switch on center switch bank
- Mirrors, outside high-visibility vertical trailing, Black with manual folding and extension and lower convex spotter glass
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection caps, top
- Tailgate, locking, utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.)
- Cargo ties downs (4), movable upper (Deleted when (ZW9) pickup box delete is ordered.)
- 4X4 chrome badge (Included and only available with 4X4 models.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

MECHANICAL

- Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) (Does not include E85 capability with (ZW9) pickup box delete.)
- Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires (L96) Vortec 6.0L V8 SFI engine.)
- Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine.)
- Suspension Package, Standard includes 51mm twin tube shock absorbers and 33mm front stabilizer bar
- Pickup box
- GVWR, 10,000 lbs. (4536 kg) with single rear wheels (Requires *35743, C35943, *35953 or *35903 models and (L96) Vortec 6.0L V8 SFI engine. Requires (AY0) single-stage air bags.)
- Air cleaner, high-capacity
- Transfer case, with floor-mounted shifter (Included with 4WD models only.)
- Differential, heavy-duty locking rear
- Four wheel drive
- Trailering equipment Trailering hitch platform 2.5" with a 2.0" insert for HD, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector to hook up parking lamps, backup lamps, right and left turn signals, an electric brake lead, battery and a ground, The trailer connector also includes the 4-way for use on trailers without brakes - park, brake/turn lamps (Included with (PEF) Sierra Convenience Plus Package. Deleted when (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power
- Capless Fuel Fill (Requires gas engine and (E63) pickup box.)
- Alternator, 150 amps
- Trailer brake controller, integrated (If (ZW9) pickup box delete or (9J4) rear bumper delete is ordered (JL1) trailer brake controller is deleted and available to order as a free flow option.)
- Recovery hooks, front, frame-mounted, black

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

- Frame, fully-boxed, hydroformed front section
- Chassis, single rear wheel
- Steering, Recirculating ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with DuraLife brake rotors (Requires single rear wheels.)
- Exhaust, aluminized stainless-steel muffler and tailpipe

SAFETY

- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, single-stage frontal and thorax side-impact, driver and front passenger, and head curtain side-impact, front and rear outboard seating positions (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, frontal, driver and right front passenger, single stage (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal passenger-side (Standard on Double Cab and Regular Cab models. Not available on Crew Cab models.)
- OnStar, delete
- Rear Vision Camera (Not included when (ZW9) pickup box delete is ordered.)
- Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report gives you information on your teen's driving habits and helps you to continue to coach your new driver
- Tire Pressure Monitoring System with Tire Fill Alert on SRW models (does not apply to spare tire) (Included and only available with (C7A) 10,000 lb. (4536 kg) GVWR.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
Fire and Rescue
Town of Topsham
Topsham, ME

Prepared By:
Jeremy Parker
O'Connor Motors
199 Riverside Drive
Augusta, ME 04330
Phone: (207) 341-0184
Email:
jeremy.parker@oconnorwheels.com

2018 Fleet/Non-Retail GMC Sierra 3500HD 4WD Double Cab 158.1" TK359

WARRANTY INFORMATION

WARRANTY INFORMATION - 2018 Fleet/Non-Retail TK35953 4WD Double Cab 158.1"

WARRANTY

<<< Preliminary 2018 Warranty Note >>>

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion:

3 Years/36,000 Miles

Rust-Through

6 Years/100,000 Miles

Roadside Assistance:

5 Years/60,000 Miles

HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance:

2 Years/24,000 Miles

2 visits

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 500.0, Data updated 7/18/2017
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

Board of Selectmen Meeting

For the date of: 08/17/2017

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number: 17-74

(If this is Unfinished Business, please remember to research and enter the original agenda number above. For Regular Agenda items, the Secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action on the appointment of Dwight Balser to the Topsham Sewer District.

Brief Description of Consent or Agenda Item:

Submitted by: Rich Roedner, Town Manager **Date:** 8-8-2017