

AFFIRMATION

I, _____, do hereby affirm that the foregoing information provided by me is true and correct to the best of my knowledge and belief. I understand that any false, misleading, or untrue statements, accusations or allegations made by me, either orally or in writing to any person(s) investigating this complaint may subject me to civil and/or criminal prosecution.

I realize that it may become necessary during the investigation of this complaint for me to meet with representatives of the Topsham Police Department to discuss this complaint, either in the presence or absence of the accused department member(s) at the discretion of the department. I hereby accept the premise that if any action is initiated through a court or administrative proceeding as a result of my complaint, my testimony before these hearings may be required. I agree to make myself available as a witness before either of the aforesaid bodies, upon request by the Chief of Police.

Signed, _____ this _____ day of _____ 20____
in the Town of Topsham, State of Maine.

Witness, _____ Witness, _____



COMPLAINT RECEIPT

The Topsham Police Department hereby acknowledges the receipt of a complaint filed

against one of its members on _____ by _____
(Date) (Department Member's Name)

of _____,
(Street and Number) (City, State, and Zip Code)

Your complaint will be brought to the attention of the Chief of Police. He/she will assign a special investigator to gather all of the facts. Once the investigator has filed their report, it will be carefully reviewed by the Chief of Police, and a final disposition will be made. A representative of the police department will notify you as to the final disposition of your complaint, usually within thirty (30) days from the date shown below.

_____ 20____
(Date) (Signature of Department Representative)

