

Topsham Community Center Committee
Agenda January 8th, 2024, Time: 6:15 PM

1. Call to order. Time: _____

Members: Leslie Byrne, Steve Kessler, Lynn Sirois, Alison Cary-Blais, Kathy Hunter

Staff: Pam LeDuc and Mark Waltz

Members absent:

Staff absent:

Guests present (if any): *Brian Robertson, Ally Tipery, Mark Lee*

2. Any changes to this agenda?

3. Welcome to Kathy Hunter to the Committee. Quick introduction.

4. Focus Group Planning Session:

- Review of upcoming sessions and how many attendees confirmed.
- Discussion regarding Non Topsham residents (and potential follow up session)
- Review status of snack/ food planning
- Planning which committee member will be at which focus group event.

5. Sample Focus Group Session to review Moderator Guide (as a group)

6. Discussion of next steps after focus groups are completed.

7. Review minutes from the November 20th, 2023, Meeting

8. Action Steps:

9. Meeting adjourned. Time _____.

Parking Lot:

- Membership – two vacant positions on the TCCC.

The mission of the Community Center Committee is to understand the desires and needs of the Topsham Community to identify accessible, affordable, sustainable recreational solutions that will serve the multigenerational community and social connections among Topsham citizens.