

**Special Zoom Meeting  
Topsham Community Center Committee  
Minutes – January 30, 2023.**

1. Call to order. The meeting was called to order by Leslie Byrnes at 5:19 p.m.

Members present: Leslie Byrne, Ann Callahan, Steve Kessler, Pam LeDuc, Lynn Sirois, Erika McKenney, and Mark Waltz.

Members absent: Roger Nadeau

Ann Callahan volunteered to take minutes for this special meeting of the Topsham Community Center Committee.

2. The Harrimon Company revised their quote changing from a Needs Assessment to a Feasibility Study. The revised quote is \$16,800. Leslie Byrnes opened the floor for any discussion and/or questions from the Topsham Community Center Committee.

The Vote to move forward with Harriman to complete a Feasibility Study was held. The vote was unanimous. Leslie will present our request for funds to the Select Board on February 16, 2023.

3. Action steps
  1. Mark Waltz will contact The Chesapeake Group to inform them they will not be the recommended vendor.
  2. Mark will also contact the Harrimon Company to let them know we will recommend them to the Select Board on February 16, 2023.
  3. Mark will draft a one-page memo for the Select Board explaining the original quote, how we asked to reduce the cost, and their availability to move forward with additional phases should the TCCC decide to continue with a full needs assessment.
  4. Mark will request the PowerPoint slides from the Harrimon Company.
4. Meeting adjourned at 5:23 p.m.

Parking lot:

- Membership – vacant position on the TCCC (holding until Select Board Meeting)

Respectfully submitted,

Ann Callahan

*The mission of the Community Center Committee is to understand the desires and needs of the Topsham Community to identify accessible, affordable, sustainable recreational solutions that will serve the multi-generational community and social connections among Topsham citizens.*

*The mission of the Community Center Committee is to understand the desires and needs of the Topsham Community to identify accessible, affordable, sustainable recreational solutions that will serve the multi-generational community and social connections among Topsham citizens.*