

**7:00PM Board of Selectmen Meeting
Topsham Municipal Building
Donald A. Russell Meeting Room
September 20, 2018**

Pledge of Allegiance –

Roll Call of Board Members –

Town Manager's Report –

Board and Committee Reports and Updates-

- Update TDI/ECD- John Shattuck, Topsham Economic and Community Development, Inc. Director

Public Comment –

Correspondence –

Adjustments to the Agenda –

Consent Calendar –

1. Approval of the minutes of the Regular Selectmen meeting September 06, 2018.

Public Hearing –

Unfinished Business –

Old Business –

New Business –

18-77- Consideration and any appropriate action on accepting winter sand bids.

18-78- Consideration and any appropriate action on mountain bike use permit authorization with Six Rivers (6R) NEMBA.

18-79- Consideration and any appropriate action on the appointment of the Assistant Town Manager

Executive Session-

18-80- Consideration and any appropriate action to move into executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters.

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the question under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal town employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board Meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer. Aggravated cases shall be prosecuted on appropriate complaint signed by the presiding officer. In case the presiding officer should fail to act, any member of the Board may move to require the Chair to act to enforce the rules, and the affirmative vote of the Board shall require the presiding officer to act. 05/29/2003

Board of Selectmen Meeting

For the date of: 09/20/2018

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- Old Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number _____ | _____

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Approval of the minutes of the regular Selectmen meeting 09-06-2018.

Brief Description of Consent or Agenda Item: see attached

Submitted by Rich Roedner, Town Manager **Date:** 09-10-2018

MINUTES
TOWN OF TOPSHAM
BOARD OF SELECTMEN MEETING
SEPTEMBER 6, 2018 - 7:00 p.m.

MEMBERS PRESENT: David Douglass
Marie Brilliant
Ruth Lyons
William Thompson
Roland Tufts

MEMBER(S) ABSENT: All present

STAFF PRESENT: Richard Roedner, Town Manager

A meeting of the Topsham Board of Selectmen was held on Thursday September 6, 2018 in the Donald A. Russell Meeting Room, at the Municipal Building, 100 Main Street, Topsham, Maine.

CALL TO ORDER

Chairman Douglass called the regular meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

All present were invited to stand and recite the Pledge of Allegiance to the Flag. The recording secretary took the roll call and noted that all Selectmen were present.

TOWN MANAGER'S REPORT

A reminder to all residents that this Saturday is the beginning of our recreational soccer program. It will be a busy day down on the Foreside Fields, with lots of kids moving around. So, please go slowly past the fields, and use extra caution. Over the next month or two, we will be installing a lit cross walk signal, but in the interim, please be careful.

Saturday, Sept. 15, is Common Good day. There will be volunteers helping at the Library, and at various trails in town removing invasive plants from along some of our bike paths.

On Saturday, October 6 at 2:00 p.m., the Comprehensive Plan committee will be holding its second public input session on the draft Comprehensive Plan. You can link to the plan via the topshammaine.com home page, and provide comments. There is also currently a display in Town Hall if you want to review and leave comments there. There will also be a display at the Transfer Station in a coming weekend if that suits your schedule better. Lastly, the Committee is continuing to meet the second Monday of each month at 6:00 p.m. at the Town Hall, and there is always an opportunity for public comment. Stay tuned.

As many of you have perhaps noticed, the Green Street Fire Station is finally being demolished. We are undertaking this project to help prepare the site for future economic development opportunities.

BOARDS AND COMMITTEE REPORTS AND UPDATE – None noted.

PUBLIC COMMENT – None noted.

CORRESPONDENCE – None noted.

ADJUSTMENTS TO THE AGENDA – Motion was made, seconded, and it was unanimously **VOTED** to add Item 18-77 **EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS**

CONSENT CALENDAR

1. Approval of the minutes of the Regular Selectmen's Meeting of 8/16/18

Motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was

VOTED

To approve the minutes of the regular Selectmen's Meeting of August 16, 2018, as written. (The vote was 4-0-1 with Selectman Brilliant abstaining.)

PUBLIC HEARING

18-70 CONSIDERATION AND ANY APPROPRIATE ACTION ON THE NON-BINDING QUESTIONS FOR THE NOVEMBER BALLOT

Town Manager Roedner said several weeks ago the Board discussed the issues surrounding the legal marijuana trades, both medical and audit use as recreational. At that time the Board placed an advisory non-binding referendum on the November ballot to seek community input on how Topsham should address these uses and industries.

Recent changes to State Statutes have prohibited various activities related to both medicinal and recreational use of marijuana, unless towns formally vote to allow those uses to take place. Three possible questions were suggested to the Board to consider as referendum questions:

1. Do the voters of Topsham wish to allow Medical Marijuana to be sold in a retail setting?
2. Do the voters of Topsham wish to allow Adult (Recreational) Use Marijuana to be sold in a retail setting?
3. Do the voters of Topsham wish to allow commercial growing of Marijuana?

The questions have been discussed and approved by the Town Attorney.

It was noted that this has been advertised as a public hearing for September 6, 2018. To be on the November ballot, final language has to be provided to Linda Dumont by September 7 so it can be sent to the printer in time to meet statutory deadlines on having absentee ballots ready.

Following discussion by the Board, the Public Hearing was declared open. With no comments to be heard, the Public Hearing was declared closed.

The Board debated whether or not they wanted to put the questions on the regular ballot or to develop a separate colorful ballot to call more attention to the questions. It appeared that the majority of the Board wanted to go with a separate ballot.

Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was

VOTED

To send to the November election the three questions regarding marijuana, along with the explanation above it, on a separate colorful ballot. (The vote was 4 in favor with 1 opposed – Selectman Thompson.)

UNFINISHED BUSINESS**18-63 CONSIDERATION AND ANY APPROPRIATE ACTION ON APPROVING THE SUBMITTED BID FOR THE FIRE DEPARTMENT TANKER REPAIR**

This item was tabled at the last meeting with the Board asking the Fire Department to come back before the Board with a cost for the tanker repair only.

Chief McLaughlin provided a memo dated 8/27/18 saying: *“As requested at the last select board meeting, I am providing some additional information to the tabled agenda item regarding the tanker bid repair. I spoke with Greenwoods regarding the submitted bid to break down some pricing. The list price of the pump from Waterous is \$11,481; Greenwoods was selling the pump to us at their cost and not the listed price. They estimate that if we removed the pump from this bid, we would have around \$8,000. This would leave the project with a \$52,000 price tag. In addition to this, I asked Greenwoods what it would cost to upgrade the pump at a future date and not as part of this project. They estimate that a pump upgrade on its own would cost around \$20,000. Thank you for considering this request....Chris McLaughlin, Fire Chief”*

Selectman Lyons said she has a problem when something is agreed to other than was approved by the Finance Committee and voted at Town Meeting. She said she understands that the Fire Chief wasn't privy to the process. Chairman Douglass added that we went through the process. This was a tank job. He said over the years we have done a considerable amount of things with vehicles in this department, combining vehicles, purchasing more expensive ladder trucks, purchasing a lot of equipment, etc. We have put a lot into the Fire Department. At some point there has got to be a stop. The truck has served us 10 or 11 years and has served Topsham well. He said he supports the \$52,000 amount.

A discussion followed on what the tanker can be used for without the pump being replaced and how it is used now. Without the pump it is only a water carrier (what it was originally purchased for.) Selectmen Lyons asked how often the tanker is used. Chief McLaughlin responded that the tanker has not been used since he came on board because the tank has a hole in it and will not hold water. Selectman Thompson considered that it would be saving the town dollars in the end to approve the Chief's request.

Motion was made by Selectman Thompson, seconded by Selectman Brilliant, and it was

VOTED

That we authorize the Chief to spend \$60,000 for tank repair and to buy a new pump. (The vote was 3 in favor and 2 opposed, Chairman Douglass and Selectmen Lyons)

OLD BUSINESS - None noted.

NEW BUSINESS**18-71 CONSIDERATION AND ANY APPROPRIATE ACTION ON A REQUEST TO DEVELOP A MOUNTAIN BIKE TRAIL SYSTEM AT THE TOPSHAM TRANSFER STATION**

Town Planner Rod Melanson asked the Board to authorize Town Staff to work with The New England Mountain Bike Association (NEMBA) to develop trails at the transfer station site, including:

1. Trail layout
2. Assisting to identify outside funding sources for trail development (RTP, BCM, etc.)
3. Assist in the permitting process, if necessary

Rod said NEMBA has recently developed a local chapter (Six Rivers NEMBA) that includes the town of Bath, Brunswick and Topsham. Back in January of 2012 the Board of Selectmen authorized the Greater Topsham Trail Alliance to develop/construct a mountain bike trail at the transfer station but this never materialized. Rod said Town Staff (Pam LeDuc, Ed Caron, John Shattuck and himself) have met with NEMBA representatives on multiple occasions and said Ed Caron has been helpful showing where the trails would best fit. Information on NEMBA was included in the Board package showing their insurance coverage and other pertinent information.

Matt O'Donnell asked to speak and expressed to the Board the importance of developing these trails. He said he is impressed with the volunteers helping to get this going. There are trails currently being developed at Brunswick Landing by NEMBA.

During discussion by the Board Selectmen asked who would maintain the trails? Response was the Brunswick/Topsham Land Trust and interested volunteers. Selectman Thompson wanted assurance that this project won't cost the tax payers any money. Question was asked of where would people park. Response was that Ed Caron has identified more than needed parking. Chairman Douglass said he wants to be sure these trails will not interfere with the Police Department shooting range in any way. He added that people use that area for hunting and trapping and wants to be sure they will be not affected.

Motion was made by Chairman Douglass, seconded by Selectman Lyons, and it was unanimously

VOTED

That we back the request to develop a mountain bike system at the Topsham Transfer Station.

18-72 CONSIDERATION AND ANY APPROPRIATE ACTION ON APPROVAL TO ENTER INTO A MUTUAL AID AGREEMENT WITH NORTHEAST MOBILE HEALTH SERVICES

A Mutual Aid Agreement between Topsham Fire/Rescue and Northeast Mobile Health Services (NEMHS) was included in the Board package. Memo from Chief McLaughlin dated August 14, 2018 addressed to the Town Manager explaining a mutual agreement with Northeast Mobile Health Services is filed with these minutes. Chief McLaughlin is asking the Board to enter into the agreement whereby NEMHS will pay the Town of Topsham \$250 for every response to Bowdoinham that they cannot cover. The Chief said this resolution will accomplish two major objectives:

1. Topsham Fire Rescue will be reimbursed for the use of their staff, equipment and services.
2. NEMHS will have an added incentive to cover their calls in Bowdoinham.

Following discussion by the Board, motion was made by Selectman Tufts, seconded by Selectman Lyons, and it was unanimously

VOTED

That we approve the Mutual Aid Agreement with Northeast Mobile Health Services Agreement as outlined by the Fire Chief subject to six months review in front of the Board of Selectmen.

18-73 CONSIDERATION AND ANY APPROPRIATE ACTION FOR SELECTION OF CONSULTANT FOR THE TOPSHAM HISTORIC DISTRICT INTERPRETIVE SIGNAGE PROJECT

Assistant Planner Carol Eyerman asked for authority to select a consultant to make three more signs for the Historic District. She explained the merits of going with Montgomery Design.

Motion was made by Chairman Douglass, seconded by Selectman Lyons, and it was unanimously

VOTED

That we approve the work to be done with Montgomery Design in association with Sutherland Conservation and Consulting for three Historic District interpretive signs.

18-74 CONSIDERATION AND ANY APPROPRIATE ACTION ON AWARDING OF THE POLICE CRUISERS BID

Police Chief Christopher Lewis reviewed the bids received for two Ford Police Interceptors Utility AWD cruisers as follows:

Yankee Ford: \$57,590; Quirk Ford: \$47,090. He said Casco Bay Ford and Wiscasset Ford did not respond to the bids.

Selectman Thompson inquired why Tucker Ford was not included. The Chief responded that Tucker and Yankee Ford are the same.

Motion was made by Chairman Douglass, seconded by Selectman Lyons, and it was unanimously

VOTED

To accept the bid from Yankee Ford in the amount of \$47,090.

18-75 CONSIDERATION AND ANY APPROPRIATE ACTION ON RECOMMENDATION TO PLANNING BOARD REGARDING DATA REQUESTED RELATED TO CROOKER RE-ZONING REQUEST

Town Manager Roedner said a joint workshop was held with the Planning Board and Board of Selectmen to discuss the Crooker re-zoning request. He said he was left with some points of confusion which should be clarified. He said there appeared to be some confusing amongst various Board members as well.

Mr. Roedner said he drafted wording that explained the process of obtaining a re-zoning. He said the Planning Board has the ability to ask whatever questions they may have beyond the usual Site Plan requirements.

Chairman Douglass said the Board has received several letters of concern from citizens and neighbors of the proposed re-zoning and that these questions should be posed to and answered by the Planning Board, not the Board of Selectmen. He said he wants to be sure the Planning Board is wide open to consider concerns expressed by the citizens.

The Town Manager explained the ways re-zoning can take place, and it was suggested the name "Crooker" should be taken out, because the rules for re-zoning are the same. Our ordinance allows for Town Officials to initiate a zoning change. The Planning Board can take it up on its own or through the Comprehensive Planning Committee. The third process, that forces the Planning Board to look at it, is a petition signed by 5% of the registered voters of the Town. That forces the Planning Board to hold a Public Hearing and send results to the Board of Selectmen. There is a fourth process: Through the State Petition Process. Signatures of 10% of the people who voted in the last gubernatorial election, then there has to be a Public Hearing. The Public Hearing could be held by the Board of Selectmen or the Planning Board.

During discussion, the Board was in agreement to make it clear to the Planning Board that it is empowered to request whatever information it feels it needs to make a recommendation on changing any

zoning. This may include fiscal/financial impacts to the Town, financial impacts to the area residents, built-out traffic scenarios, etc.

The Town Manager agreed to send a letter to the Planning Board with the Board of Selectmen's comments received from citizens as bulleted items and any concerns the Board may want the Planning Board to ask when considering re-zoning.

Chairman Douglass asked if anyone wanted to comment and heard from:

Maurice Brand, 577 River Road – Mr. Brand said he thinks the Planning Board should be looking at any type of re-zoning in the broad spectrum.

Robin Brooks, 47 Ivanhoe Drive – Ms. Brooks said it seems strange to her that the Planning Board seemed to want to define their role so narrowly. She asked if there was any guidance to the Planning Board and asked if there was a gap in the Ordinance. She asked how the Town protects itself when an industrial use wants to fit into a residential zone.

Motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously

VOTED

That the Town Manager be instructed to draft a letter to the Planning Board explaining the Board's desire for them to have a wide open ability to answer questions and the Select Board will also provide bullet points for the Planning Board to consider and answer.

18-76 CONSIDERATION AND ANY APPROPRIATE ACTION ON ADVISING STAFF ON DEVELOPING A PROPERTY MAINTENANCE CODE

Selectman Lyons asked that this item be included on the agenda. She said she has a lot of respect for people's property and people's property rights. She expressed concern when an owner of a property leaves their property in disrepair, it can cause harm if children get go in, and it depreciates the homes next to it. Different neighborhoods requested that we do something and we need some maintenance code to address this without being overly burdensome to property owners or those that are limited in financial resources.

Code Enforcement Officer Tom Lister reviewed a recent code adopted in Bath which focuses on vacant buildings only. Press clippings and Bath's code were distributed to the Board for consideration.

Following discussion by the Board, **Barry Alone, 3 Allen Street** – Said he has no desire to offer restrictions or covenants to anyone. Said he was from the working class, one of six children. He added that the Town needs something to deal with vacant homes in neighborhoods. He said if the Planning Board and Selectmen aren't going to do anything about this, who is? Said these are real concerns and they need to be voiced.

No action was taken on this item except that consideration will be given to drafting a maintenance code for further discussion.

At 9:20 p.m., motion was made by Chairman Douglass, seconded by Selectman Tufts, and it was unanimously

VOTED

To move into Executive Session to discuss Personnel matters pursuant to 1 M.R.S.A. §405 (6) (A).

18-77 EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO 1 M.R.S.A. §405 (6) (A)

At 9:36 p.m. the Board returned from Executive Session with all members and the Town Manager present.

Chairman Douglass reported that no action was necessary.

ADJOURNMENT

Motion was made by Selectman Brilliant, seconded by Selectman Tufts, and it was unanimously

VOTED

To adjourn the meeting at 9:37 p.m.

Respectfully submitted,

Patty Williams, Recording Secretary

Board of Selectmen Meeting

For the date of: 09/20/2018

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
- Public Hearing
- Unfinished Business
- Old Business
- New Business
- Executive Session
- Workshop

Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number 18-77

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action on accepting winter sand bids.

Brief Description of Consent or Agenda Item: see memo

Submitted by Dennis Cox, Public Works Director **Date:** 07-18-2018



TOPSHAM PUBLIC WORKS
100 MAIN STREET / 10 MAINTENANCE WAY
TOPSHAM, ME 04086
207-725-1728 / FAX 207-725-1739



To: Rich Roedner
From: Dennis Cox
Subject: Winter Bid Recommendation
Date: September 13, 2018

I have been out to bid for winter sand for the 2018/2019 season and have included the results and my recommendation.

I sent out 7 bid packages for Topsham's winter sand for this season and received 2 bids back.

They are as follows:

Copp Excavating, Inc.	\$ 9.97 per cubic yard delivered
Dube Gravel Co.	\$10.95 per cubic yard delivered

Both bids quality and meet specification, so therefore I am recommending the low bid of Copp Excavating. I have budgeted for 1,000 yards of material and as a side note, will be within budget of \$10,000.

Please contact me if there are any questions.

Town of Topsham
Winter Sand
Bid Form
August 27, 2018

Contractor's Name: Copp Excavating

Address: 190 Piakham Brook Rd

Durham, ME 04222

Phone Number: 207-353-7174

Contact Person: Mike Copp

Price per cubic yard delivered: \$ 9.97

Pit Name: Tuppers Pit Pit Location: 190 Piakham Brook Rd

Exceptions: _____

The Town reserves the right to accept or reject any or all bids submitted. Bids are due September 13, 2018 at 10:00 AM.

Town of Topsham
Winter Sand
Bid Form
August 27, 2018

Contractor's Name: Dube Gravel Co

Address: 153 Goddard Rd

Lewiston, ME 04240

Phone Number: 207-783-1567

Contact Person: John Dube

Price per cubic yard delivered: \$10.95

Pit Name: _____

Pit Location: Lewiston

Exceptions: _____

The Town reserves the right to accept or reject any or all bids submitted. Bids are due September 13, 2018 at 10:00 AM.

Board of Selectmen Meeting

For the date of: 09/20/2018

Type of Item:

- Board or Committee Presentation
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 New Business
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Type of Submission:

- Regular Submission
 Additional Agenda Item
 Additional Information

Agenda Number 18-78

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action mountain bike use permit authorization with Six Rivers (6R) NEMBA.

Brief Description of Consent or Agenda Item: As a follow up to the authorization from the previous Board meeting- Six Rivers NEMBA has drafted a use permit to be reviewed. 6 R is seeking authorization for the Town Manager to sign the permit.

Submitted by: Rod Melanson, Town Planner

Date: 09-12-2018

MEMORANDUM

To: Rich Roedner, Town Manager
Board of Selectmen

From: Rod Melanson, Planning, Development & Codes

Date: September 12, 2018

Re: Topsham Transfer Station – Mountain Bike Trails

At your last meeting you authorized Town Staff to begin working with the six rivers NEMBA (New England Mountain Bike Association) to develop mountain bike trails at the transfer station parcel.

As a follow up item, I am including the draft use permit agreement language that provides a framework for what is being allowed at the site, and sets the parameters of the agreement. We are seeking authorization to have the Town Manager sign the use permit agreement.

Attached to this memo are the following:

1. Draft Use Permit
2. Exhibit A (Site Map)

SIX RIVERS NEMBA

TOWN OF TOPSHAM

MOUNTAIN BIKE (non-motorized bicycle) USE PERMIT

This permit is granted the day of _____, 2018, by the Town of Topsham (Permittor) to the New England Mountain Bike Association, Six Rivers - Maine Chapter (Permittee) to establish and maintain on the hereinafter described land, a mixed use trail that can be used for bicycling. The Town of Topsham grants this permit over and upon the following described premises situated in the county of Sagadahoc, and the Town of Topsham to Six Rivers New England Mountain Bike Association until terminated by either party.

SUBJECT TO:

1. This permit shall terminate upon notification in writing to the Permittees, which notice shall be given 30 days prior to termination by the Permittors.
2. The said trail shall be open to the general public for mountain biking as well as other uses without charge and shall be properly signed to direct mountain bike traffic and notify motor vehicle and ATV traffic at any road or motorized trail crossings.
3. The permittor or his/her authorized representatives shall at all times have the right to enter upon said mountain bike single track trail for any purpose necessary to carry out his/her powers and duties.
4. The permit is for a three-foot wide trail over the lands described in Exhibit "A."
5. All rubbish, debris and garbage of any nature or kind arising out of the use of the trail shall be promptly picked up and disposed of properly by the permittee.
6. The permittor shall have the authority to close said trail for any reason with written notice 3 days prior of closure to the permittee, except in an emergency, when notice will be provided as early as practical.
7. The permittee agrees to work with Town Staff on trail layouts prior to constructing any new trails.
8. The permittee agrees that no trees will be cut that are greater than four inches in diameter, except by verbal agreement by the permittor. The permittee may remove debris or downed trees which may obstruct the trail without additional permission of the permittor (for the purpose of trail maintenance only).
9. The permittor's liability for injuries and damage that may be suffered on the authorized trail is controlled by Title 14, MRSA, Chapter 7, Section 159-A of the Revised Maine Statutes "Limited Liability for Recreational or Harvesting Activities."
10. The New England Mountain Bike Association (NEMBA), acting through the Six Rivers Chapter, will purchase and keep in full effect an insurance policy providing

\$1,000,000 per occurrence, liability protection to the permittor, its directors, officers and employees.

10. This permit prohibits future claims of adverse possession and/or prescriptive use by the permittee for the permitted mountain bike single track trail.

11. Permission to publish a map of the trails is granted: yes no

12. Permission to ride at night with lights is granted: yes no **Except by mutual agreement for scheduled events or other special purposes.

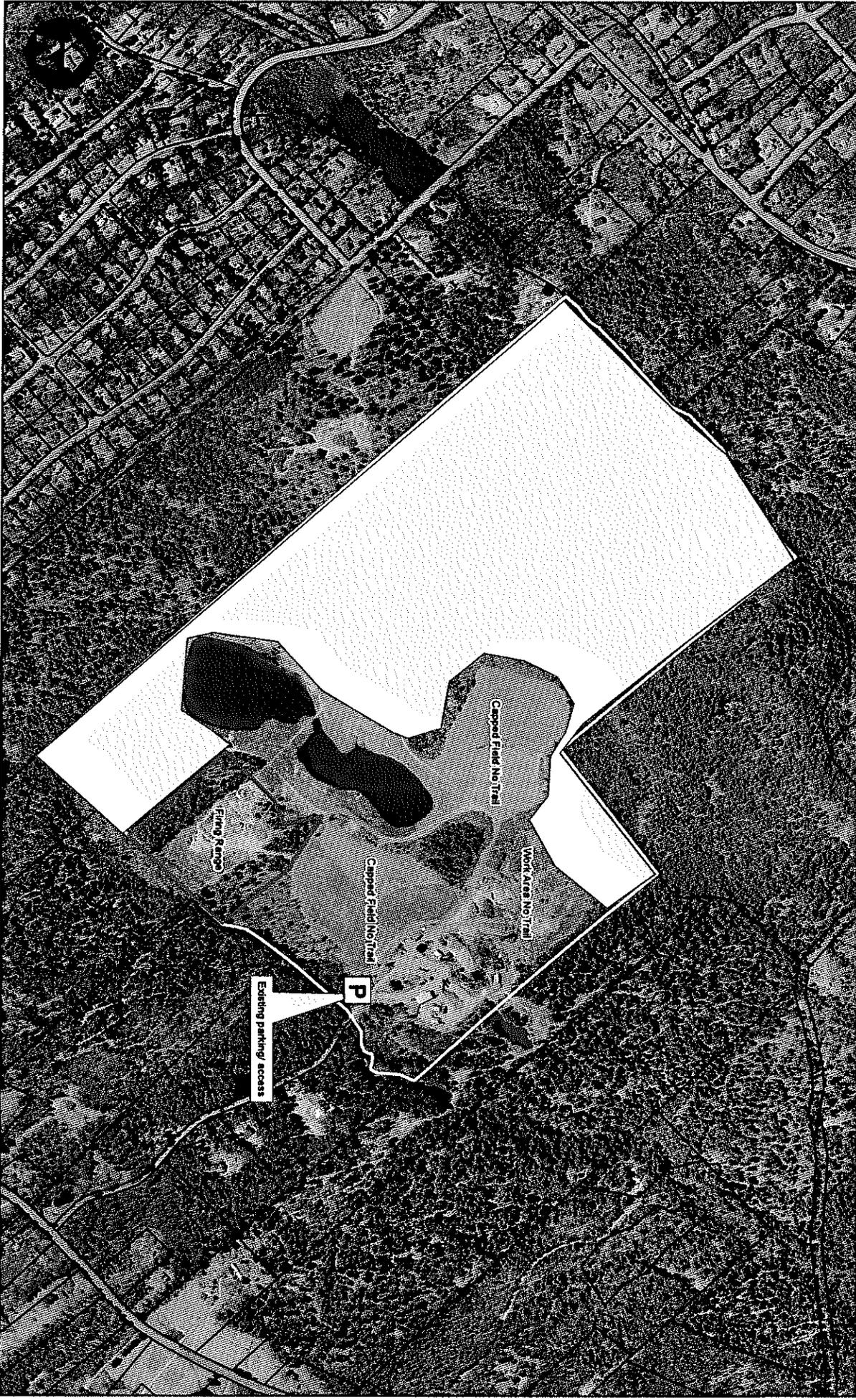
Date: _____ Signature of Permittor: _____

Name: _____ Title: _____

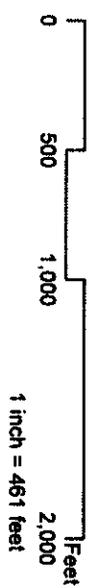
Date: _____ Signature of Permittee: _____

Name: _____ Title: _____

EXHIBIT A



Transfer Station Trails Area
97 TOWNSEND WAY TAX MAP R08 LOT 050



Board of Selectmen Meeting

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Agenda Number 18-79

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action on the appointment of the Assistant Town Manager.

Brief Description of Consent or Agenda Item:

Submitted by Rich Roedner, Town Manager **Date:** 09-10-2018

Board of Selectmen Meeting

For the date of: 09/20/2018

Type of Item:

- Board or Committee Presentation
- Consent Agenda Item
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Type of Submission:

- Regular Submission
- Additional Agenda Item
- Additional Information

Agenda Number 18.80

(If this is unfinished business, please remember to research and enter the original agenda number above. For regular agenda items, the secretary will assign a number.)

Brief Title of consent or Agenda Item: Consideration and any appropriate action to move into executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters.

Brief Description of Consent or Agenda Item:

Submitted by Rich Roedner, Town Manager **Date:** 09-10-2018