

Topsham Community Center Committee

Minutes May 7, 2025, Time: **6:30 PM**

1. Call to order. Time: 6:31PM

Members: Leslie Byrne, Steve Kessler, Lynn Sirois, Alison Cary-Blais, Kathy Hunter, Kim Pride, Heather Rogers

Staff: Pam LeDuc

Staff absent: Mark Waltz

Guests present: Mark Lee (Harriman)

2. Invitation to guests present to introduce/ make comment to committee: N/A

3. Any changes to this agenda? No Changes

4. Updates from Mark Lee (Harriman):

- Design updates from notes provided at the last meeting:  
Handout – Expansion Concept Plans  
Presentation review of where we stand currently.  
Added Option C (single story option) functions moved around to more closely match the requests provided from last month’s working session. Moved kitchen, turned pool, accessibility to bathrooms, fitness room and expanding lobby area.  
Option D – Two story option with walking track on the 2<sup>nd</sup> floor. With the addition of an elevator and stairs. – Additional space because of some of the elements going to the 2<sup>nd</sup> floor.  
Multipurpose meeting room as it stands approx. 250 people.  
Storage space off kitchen could be used for both kitchen and meeting space.  
Reviewed the square footage and potential costs associated with each – open discussion regarding positives/ negatives of each option
- Next Steps
  - Research around options with pools (Difference in the revenue for competition vs recreational)

5. Review Funding Meeting Session 5/5/2025: Great session, small (3) in attendance. Supportive and engaging conversation – with several new ideas shared. Discussion around different levels of fundraising

6. Other Updates:

- One adjustment to the fact sheet to add results from 2<sup>nd</sup> survey (Postcards available)  
Pam will be printing more.

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7. Review minutes from April **7th, 2025**, Meeting: Accepted as is.  
Move to Accept May 5<sup>th</sup>, 2025 Meeting Minutes

8. Follow Up Action Steps

- Mark Lee to come to the June meeting with additional pool options and some cost estimates
- Pam to send email to the team with access to google docs (funding ideas)
- Alison to add 2<sup>nd</sup> survey results to Fact Sheet and send them back to Pam
- Lynn to reach out to find out potential cost for fundraising consultants (Bull Moose Consultants or other suggestions from Mark Lee).
- Add to next meeting: Confirm next Select Board presentation
- Request for Mark W to discuss the process for town bonds as compared to other options
- Team to send follow-up to Mark Lee with specifics on what we want to see in June Mtg.
- Table set up at Town Meeting on May 28. Leslie and Lynn handout fact sheets and postcards.

9. Confirmation of next meeting date/ time: May 19<sup>th</sup>, 5:15pm and June 9<sup>th</sup>, 5:15pm

10. Meeting adjourned. **Time 8:19pm.**

Parking Lot:

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