



TOWN OF TOPSHAM
Qualifications Package for
Community Center Needs Assessment
December 16, 2022

bh+a
Bargmann Hendrie+ Archetype, Inc.



Cormier Community Center

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BARGMANN HENDRIE + ARCHETYPE, INC.

Architecture | Planning | Interior Design

9 Channel Center Street
Suite 300
Boston, MA 02210

617 350 0450
bha@bhplus.com
www.bhplus.com

December 16, 2022

Mark M. Waltz
Assistant Town Manager
Topsham Town Hall
100 Main Street
Topsham, ME 04086

re: Topsham Community Center Needs Assessment

Dear Mr. Waltz:

As a hub of multigenerational activity, a community center enhances the well-being of area children, teens, adults, seniors, and families. It can become an integral part of the residents' everyday experiences and create connectivity among groups of citizens of all ages and interests. We are confident that our experience in conducting needs assessments for municipalities across New England, and ultimately designing community centers through that important community outreach, will contribute to the success of your project.

Bargmann Hendrie + Archetype (BH+A) specializes in the design and programming of community and senior centers and recreational facilities. Our experience has proven that each community is highly unique and requires a solution that is not a "cookie-cutter" approach. A large part of our needs assessment process involves a huge community outreach effort to collect data on the desires of the community it will serve. Because of this, BH+A is submitting our proposal with nationally-known recreation planner Ballard*King and Associates (B*K), our standard partner for a majority of projects like yours. B*K has over 30 years of experience meeting clients' unique needs for recreational facilities in both the public and the private sector. Together, we have completed 25 previous needs assessments and feasibility studies for towns and communities like yours.

In addition, our proposal outlines other qualifications you might find important to you for this project, including:

Experience with projects of similar size and scope: BH+A has worked with numerous municipalities to successfully design community and recreation centers dedicated to the needs of the specific Town's needs. Most of these projects began as needs assessments and feasibility studies.

Project design oversight: With a staff of 45+ design professionals, we are ready and able to devote the resources necessary to meet the Town's timetable as outlined in the RFP. Although we are not based Maine, we are only a short distance away from your Town and can be on site and present for any meetings or sessions you need us there for.

Municipal Experience: BH+A has designed more than 200 municipal projects in the past 35 years. We have worked for cities, towns, and state agencies providing planning, design, bid assistance, and